

MINUTES OF COUNCIL MEETING

June 20, 2011

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, June 20, 2011 with members Robert Roesler, Jeff Ross, Brad Ringnell and Kurt Olson present. Absent, Carroll Behne. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

In Public Comment, Sherburn Cemetery Association President Ronn Yahnke informed the council of a \$35,000 bequest from long-time community member Sylvan Brinkman to the Sherburn Cemetery. Dorothy Behne was present to object to mowed grass that had been blown into the park shelter house before the Holiday Festival, and also toward the Sherburn entrance signs, as this results in weeds growing through the landscape rocks; Verna Miller issued a complaint about grass from the ball diamond being mowed towards Alice Street, which she felt is also in need of grading and gravel.

Representatives from the Jay Garden Club came before the council to request assistance in watering the twelve planters on Main Street and in the pocket park, as the task is becoming more than the Club is able to manage. Discussion was held regarding methods and equipment, frequency, and the possibility of assistance from various groups such as neighboring businesses, FFA or Lions Club. The Jay Garden Club will continue to care for the planters this year while other options are explored.

Two bids were received for bituminous patching of 8,865 sq. ft. asphalt streets: M.R. Paving & Excavating, \$2.50/sq. ft.; and Southern Minnesota Construction, \$3.69/sq. ft. Motion by Ringnell to approve the bid submitted by M.R. Paving & Excavating of New Ulm, MN in the amount of \$22,162.50 for 8,865 sq. ft. bituminous patching, second by Ross, carried.

An estimate from a Svoboda Excavating subcontractor for a concrete repair on East Fifth Street at the elementary school entrance in the amount of \$8,810 including materials and labor has been received and reviewed by Bolton & Menk. Motion by Ringnell to approve the estimate for the concrete repair on East Fifth Street as submitted, second by Olson, carried.

Motion by Ringnell to approve the designated fund balance transfers as per the 2010 budget plan, second by Ross, carried.

City Admin/EDA Director Jamie Letzring reported that the city attorney has reviewed the contract from Miller Architects & Builders for project management of the proposed memory care expansion at Temperance Lake Ridge. Following brief discussion regarding the need for soil and boring samples, motion by Ringnell to approve the contract with Miller Architects & Builders, second by Olson, carried.

City Engineer Greg Mitchell of Bolton & Menk distributed the preliminary assessable cost computations for the West First Street and East Cargill Street reconstruction project. These assessments have been computed at 32% and 29% respectively, following the City of Sherburn assessment policy of the required 25-50%. He explained various payment options, and acknowledged that there are some citizens who are also being assessed for the N Osborne/W First Street project.

At this time the Public Hearing for East Cargill and West First Street improvements was called to order with five citizens in attendance. City Engineer Greg Mitchell walked through the process from estimated costs, preliminary assessments and tentative schedule for completion. East Cargill Street from South Manyaska to South Lake Street will be reconstructed to standard 36' with curb and gutter, and replacing a 6" water main. West First Street from North Main to North Osborne will be reconstructed to a width of 58.6' west of the alley, and 62.6' east of the alley, as well as new curb and gutter. There is no underlying infrastructure in this area. Final assessment figures will be based on actual costs. These improvements will provide a 25-30 year street life and more than 50-year utility life. The construction schedule calls for substantial completion in October 2011, with final lift in the spring of 2012.

After questions were answered regarding the construction schedule, sidewalk policy, garage accessibility and sanitary sewer lateral replacement, the public hearing was declared adjourned.

The regular council meeting reconvened at 6:39 p.m. with a motion by Ringnell to approve Resolution 2011-11 Approving Plans and Specifications and Ordering Advertisement for Bids for the W First Street/E Cargill Street Improvement Project, second by Ross. Ross, yea; Ringnell, yea; Olson, yea; Roesler, yea; Resolution 2011-11 approved.

Discussion was held regarding severe drainage problems on South Street and South Prairie Street compounded by shallow ditches and county tiles discovered during repair attempts three years ago, and repairs needed on East Temperance Lake Road. Councilor Olson pointed out an unstable light pole in the City Park; Councilor Ringnell suggested that a U.S. flag and a Minnesota State flag be flown at all times throughout the summer. Ringnell also announced that he had authorized the repair and replacement of fans and wiring at the fire hall.

Motion by Ringnell to cancel the July 4 council meeting due to possible lack of a quorum and agenda items, second by Olson, carried.

At this time, SWPD Officer Mike Keithahn introduced newly-hired part-time officer Josh Walker.

Mayor Roesler reported on a meeting with Stuart Bailey of Miller Architects & Builders that addressed additional needs and idea exchanges for the proposed memory care expansion at Temperance Lake Ridge.

Motion to adjourn by Ross, second by Ringnell, carried. Meeting declared adjourned at 7:05 p.m.

Irene Schlaphoff, Deputy Clerk