

MINUTES OF COUNCIL MEETING
November 7, 2011

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, November 7, 2011 with members Robert Roesler, Jeff Ross, Kurt Olson, Carroll Behne and Brad Ringnell present. Absent, none. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Olson to approve the agenda, second by Ross, carried.

Motion by Ringnell to approve the minutes, second by Olson, carried

Consent agenda including payment of bills was declared approved.

Motion by Ringnell to approve a fence permit for Billiet's Repair submitted by Jim Billiet, second by Ross, carried.

Upon review of a variance application for installation of an egress window at 312 N Lake Street, it was determined that due to state building code requirements, the applicant meets the three-point test for practical difficulties as required by statute. Motion by Ringnell to approve the variance request, second by Ross, carried.

Fire Chief Bert Schwager and Val Omgig came before the council to discuss the replacement of the Chevy tanker, recapping recent unsuccessful efforts to purchase a used tanker, grant applications now awaiting results, and serious safety issues with continued use of the tanker while paying for expensive repairs. Discussion was held regarding a purchase now using all available funds and how that will push back the purchase of the next piece that will need replacement. Mayor Roesler stated that we must look at the total cost and the impact on equipment rotation. It was agreed that another meeting should be held with the townships, as this tanker is for exclusive use at rural fires and mutual aid. Fire Chief Schwager and City Administrator Letzring will gather information for a meeting with the townships on November 29 or December 6, while Mayor Roesler takes the issue to the next community mayors' meeting to see what needs exist in other communities.

Motion by Olson to approve the Hospice Tree illumination in the Pocket Park throughout the winter months using electricity from the street light poles, second by Ringnell, carried.

At this time the first reading of Ordinance 2011-02 took place, an ordinance amending Sherburn City Code Sec 506.11 removal of accumulations to include unlicensed, unregistered or inoperable motor vehicles, household furnishings or appliances on private property within three days. A full copy of this ordinance is available at City Hall.

Motion by Ringnell to approve Resolution 2011-18 Approving the Use of Revolving Loan Funds to the Sherburn Economic Development Authority for Clinic Roof Repairs in the amount of \$19,497.00, second by Olson. Ross, yea; Olson, yea; Behne, yea; Ringnell, yea; Roesler, yea; Resolution 2011-18 approved.

Motion by Ringnell to approve Resolution 2011-16 Declaring Cost to be Assessed and Ordering Preparations of Proposed Assessment of North Osborne and West First Street project, South Street and East Third Street, second by Ross. Ringnell, yea; Behne, yea; Olson, yea; Ross, yea; Roesler, yea; Resolution 2011-16 approved.

Motion by Ringnell to approve Resolution 2011-17 Calling for a Hearing on Proposed Assessments of North Osborne and West First Street, South Street and East Third Street Projects, second by Olson. Behne, yea; Ross, yea; Olson, yea; Ringnell, yea; Roesler, yea; Resolution 2011-17 approved. The hearing will be held on Monday, November 21, 2011 at 5:00 p.m.

Council was asked for their input regarding the winter/Christmas decorations remaining on display throughout February as they are winter related and so they may be enjoyed for a longer period of time. Because doing so will not shorten the life span of the decorations or incur additional lighting costs, as well as removal taking place during more comfortable weather, council consensus was to leave the decision to city staff.

A budget workshop will be held at 5:00 on Tuesday, November 15, 2011.

Admin report:

- Engineers have determined that the sod on the East Cargill/West First Street project is not acceptable, and the contractors have been notified that it must be replaced.
- Pay estimate #2 to Civil Ag Group does not include liquidated damages, which will be processed in the amount of \$6,000 on the next pay estimate. We are currently at approximately 60% completion of the contract, and there is also a standard 5% retain age fee that will be withheld until completion.
- City hall will be closed on Friday, November 11, 2011 for Veteran's Day.
- Storm sewer repairs on Lynn and East Fifth streets will be conducted in the spring, possibly in connection with additional street work elsewhere.
- City-wide leaf pick up is on Wednesday, November 9th.
- Ditch clean out work between East 2nd and East 3rd Streets will begin within a week, and the culvert will be jetted and replaced.

In other business, Councilor Ringnell inquired about tree trimming and hydrant flushing; Councilor Ross asked if the honeysuckle hedges continue to be watered; and Councilor Behne was informed that the school crosswalk sign was purchased and had to be returned when it was learned that it did not meet MNDOT specifications. As personnel committee, Mayor Roesler and Councilor Olson will meet with the City Administrator to discuss employee previews, compensation and appraisals.

Motion to adjourn by Ringnell, second by Olson, carried. Meeting declared adjourned at 5:55 p.m.

Deputy Clerk Irene Schlaphoff