

MINUTES OF COUNCIL MEETING

July 18, 2011

A regular council meeting was duly called to order by Mayor Robert Roesler on Monday, July 18, 2011 at 5:00 p.m. with members Robert Roesler, Carroll Behne, Jeff Ross, Kurt Olson and Brad Ringnell present. Absent, none. Also present, Deputy Clerk Irene Schlaphoff.

Lee and Arlys Meyer were present during Public Comment to inquire about the status of the Sherburn Theatre. Mayor Roesler explained that the manager has tendered her resignation and a committee has been appointed to seek applicants for management, with the goal of having the theatre operating under new management within a month. Applications will be available at City Hall. In the interim, Mike Schwartz of the Historic State Theatre in Jackson has offered his assistance with keeping our theatre operating until the new manager is hired. The appointed committee will also review the theatre lease agreement.

Also during Public Comment, Dorothy Behne inquired about local response to the MVAC county-wide housing rehabilitation project survey, and questioned if it is necessary to form a committee to go door to door as they had done years ago during the Small Cities Grant application process. She was advised to contact Martin County as they are the project applicant and should have this information available.

Motion by Ringnell to approve the agenda, second by Ross, carried.

Motion by Ringnell to approve the minutes of the June 16, 2011 EDA meeting and the June 20, 2011 council meeting, second by Olson, carried.

Consent agenda including payment of bills was declared approved following clarification of certain bills and an adjustment to an invoice payable to Precision Concrete for work done on East Fifth Street.

Fire Relief Association Treasurer Val Omvig came before the council to present Schedule SC-11 Lump Sum Pension Plans for Reporting Year 2011, which shows no required city contribution for 2012, and to explain that this is due mainly to increased State Aid, a better rate of return on investments, and the shortfall that was made up by the city for the two previous years. Mr. Omvig answered questions regarding the diversification of the investments.

At this time Greg Mitchell of Bolton & Menk distributed a summary of bids for the East Cargill/West First Street project. Four bids were received and had been reviewed for accuracy: Svoboda Excavating, Inc. \$204,991.50; Civil Ag Group \$185,361.40; MR Paving & Excavating, Inc. \$224,990.60; OMG Midwest d/b/a So MN Construction \$234,765.85. Motion by Ringnell to approve Resolution 2011-12 Receiving Bids and Awarding Contract on the E Cargill/W First Street Project to Civil Ag Group in the amount of \$185,361.40, second by Ross. Behne, yea; Ross, yea; Olson, yea; Ringnell, yea; Roesler, yea; Resolution 2011-12 approved. Proposed start date for this project is the third week of August, with completion by October 15, 2011.

Motion by Ringnell to accept the donation of a spruce tree from the Russell Erickson Family, second by Olson, carried. Brief consultation with Cindy Ford of the Sherburn Nursery confirmed that there is not enough room in the Pocket Park to accommodate a tree of this size; motion by Olson to refer the donation to a committee consisting of Jeff Ross and Brad Ringnell to find a more suitable location, second by Behne, carried.

Motion by Ringnell to contract with Region Nine to look into grant availability for clinic construction and to move forward with such grant opportunities, second by Ross, carried. Stuart Bailey of Miller Architects and Builders will give a design presentation and cost figures for the proposed Temperance Lake Ridge expansion project at the next council meeting.

In other business, council was informed:

- The light pole in the park has been stabilized and should no longer pose a hazard; city crews were aware of the catch basin and sink hole on E 5th St and it has been scheduled for repair during the E Cargill/W First St project, along with another repair on Swanson Drive.
- Mark Updike received notification that he has passed the test to be certified for his B license and will be authorized to operate a B wastewater plant once the state shutdown is over and his license is issued. At that time, Bolton & Menk's services may be terminated.
- The office desk is now available for disposal; motion by Ross to declare the desk as excess property and place a local ad for its sale, second by Ringnell, carried.
- Small Cities Grant administrators at DSI have informed us that revolving loan fund dollars that are used for city building repairs do not need to be repaid if the council so chooses by way of a simple motion.
- The company contacted for tuck pointing at 32 N Main St is not able to do the work because of scheduling conflicts, and has recommended another company from Vinton, Iowa.
- All recommendations from the Martin County Assessor for property valuation adjustments were approved by the County Board of Equalization, and the assessor's office has notified the property owners.

Councilor Ringnell asked if a tile along Cargill Street that had once been an open ditch could be jetted to see if drainage will improve in that area; Councilor Ross inquired about weed spraying and was informed that this has been taking place for the past two weeks as the weather has allowed; Councilor Behne asked who was on the theatre committee and requested that council enter into closed session after the regular meeting.

At this time, Mayor Roesler distributed a copy of the theatre lease for review. Suggestions were made for certain clarifications and language modifications, including the possibility of an initial equipment rental deposit. Motion by Ringnell to forward these suggestions to the theatre committee for consideration, second by Ross, carried.

Council adjourned into closed session at 6:05 p.m. for the purpose of discussing a personnel issue. The regular council meeting was reconvened with a motion to adjourn by Ringnell, second by Olson, carried.

Irene Schlaphoff, Deputy Clerk