

MINUTES OF COUNCIL MEETING

February 6, 2012

A regular council meeting was duly called to order at 4:30 p.m. by Mayor Robert Roesler on Monday, February 6, 2012 with members Carroll Behne, Robert Roesler, Kurt Olson, Jeff Ross and Brad Ringnell present. Absent, none. Also present, City Admin/EDA Dir Jamie Letzring, Deputy Clerk Irene Schlaphoff, City Engineer Greg Mitchell and Wastewater Operator Mark Updike.

Motion by Behne to approve the agenda, second by Olson, carried.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by Behne, carried.

Consent agenda including payment of bills was declared approved.

City Engineer Greg Mitchell of Bolton & Menk presented a layout for a proposed N Elm Street improvement project along with a layout showing existing sanitary sewer conditions in the N Elm Street area, including an option to replace the water main. This research was prompted by water flow coming from N Elm Street that was noticed during the N Osborne Street project. As these sanitary sewer lines are nearly 100 years old, they are presumed to be in the same deteriorated condition as the N Osborne Street infrastructure. Because the mains are located under a line of trees, directional boring was chosen as the preferred method, rather than open trench digging. No storm sewer exists in this area and it is uncertain where drainage will be directed if a tile connection is discovered. Inflow and infiltration could still be coming from private lines. Discussion was held regarding other projects that may take priority; a bottleneck area at Venn and Fairmont Streets is of concern.

Motion by Ross to approve Resolution 2012-02 Proclaiming February 7-14 as Congenital Heart Defect Awareness Week, second by Ringnell. Behne, yea; Olson, yea; Ross, yea; Ringnell, yea; Roesler, yea; Resolution 2012-02 approved.

Motion by Ringnell to approve a \$500 pull tab contribution to the MCW After Prom Party, second by Olson, carried.

At 5:15 p.m. a motion was made by Ross to recess to the wastewater treatment plant, second by Behne, carried. Wastewater treatment plant operator Mark Updike conducted a tour of the facility and explained the upgrades that are now complete, and answered questions regarding same.

At 6:00 p.m. council reconvened at City Hall with a motion by Ringnell and a second by Olson.

Following review of an updated and comprehensive snow removal policy, motion by Olson to adopt the snow removal policy with adjustments as discussed, second by Behne, carried.

After discussion and review of a utility billing policy, motion by Ross to adopt the utility billing policy as written, second by Olson, carried.

Administrator report:

- The next council meeting will be moved to February 21st because of the federal holiday; Shannon Sweeney will be present at this meeting.
- Old street signs have been sold for scrap iron and aluminum while federal retroreflectivity mandates continue to be debated in the legislature.
- AA meetings will be held at the senior dining site commencing April 2012.
- A request for repairs to the theatre ceiling in the stage area has been approved in the amount of \$2,780.60, and will be paid from funds budgeted for repairs.
- An offer of a donated piano for the community hall has been received; donor was uncertain of age or model. The offer will be respectfully declined.

- TLR pre-bid conference generated much interest and additional inquiries. A special meeting must be called to award bids unless council prefers to move the second March meeting.
- A commitment date is needed for agreements for the clinic portion of the proposed TLR memory care expansion project: February 27, 2012 shall be the deadline.
- City attorney advises that discussion is on-going regarding delays and difficulties for the scheduled modifications of the N Main St garage.
- Open Book Meeting will be held Monday, April 16, 2012 at 5:00 p.m.
- December movie theatre reports have been received.

Councilor Ringnell stated that he will continue to seek information about the request from the Fairmont racetrack for SFD ambulance stand-by assistance. City Admin Letzring is holding discussions regarding legal and insurance issues; work comp seems to be the biggest concern. Councilor Ross assured that the fire department is actively seeking used tanker equipment, and inquired when the winter lights will be removed. It had been agreed upon at a previous council meeting that the lights would be taken down on a mild day in mid-February.

Mayor Roesler reported on a meeting he and City Administrator Jamie Letzring had attended with a representative of a rural water association. Another survey is underway to determine interest in the community on expanding rural water south of I-90 and they are inquiring if Sherburn is interested in being a water source if we have the capacity.

Motion by Olson at 6:55 p.m. to enter into closed session for the purpose of employee reviews, second by Ross, carried. Motion by Ringnell at 8:10 to adjourn closed session and reconvene the regular council meeting, second by Olson, carried.

Motion to adjourn by Olson, second by Ross, carried. Meeting declared adjourned at 8:10 p.m.

Deputy Clerk Irene Schlaphoff