

MINUTES OF COUNCIL MEETING

January 3, 2012

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Tuesday, January 3, 2012 with members Robert Roesler, Jeff Ross, Carroll Behne and Brad Ringnell present. Absent, Kurt Olson. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Ringnell to approve the agenda, second by Ross, carried.

Motion by Behne to approve the minutes as written and sent to each council member for study, second by Ringnell, carried.

Consent agenda including payment of bills was declared approved.

Motion by Ringnell to approve the following mayoral appointments:

Mayor Pro-tem	Olson	Police Commission	Ringnell, Roesler
Cemetery Rep	Ross, Behne	Weed Control	Administrator, Behne
Building/Streets	Ross, Ringnell	Liquor Store Rep	Behne, Ringnell
Equipment	Olson, Behne	Temperance Lake Ridge	Roesler, Ringnell
Salary/Benefits/Personnel	City Attorney, City Admin, Olson, Roesler		
Budget	Council, Mayor, City Admin, Deputy Clerk		

Second to this motion made by Roesler, carried.

Motion by Ross to approve Bank Midwest of Sherburn as the official depository, second by Behne, carried.

Motion by Ringnell to approve the Martin County Star as the official newspaper, second by Behne, carried.

The 2012 Fee Schedule was reviewed and the following adjustments were proposed:

Research Time Deputy Clerk	\$35/hour		
Cigarette License	\$50		
Dangerous Dog License	Remove		
NSF Fee	\$40		
Impound Fee	\$10/day		
Fire/Ambulance Wage	\$17/hour		
Ambulance Funeral Home Charge	\$185		
Tier 1 OTD Ambulance	\$515		
Tier 2 OTD Ambulance	\$550		
Tier 3 OTD Ambulance	\$600		
Tier 4 OTD Ambulance	\$960		
Ambulance Stand-by	\$100/hour		
Water Rate	\$3.68/1000 Residential	\$3.90/1000 Commercial	\$6.98/1000 Rural
Sewer Rate	\$3.73/1000 Residential/Commercial	\$8.32/1000 Rural	

Motion by Ringnell to approve Resolution 2012-01 Adopting Fee Schedule for 2012 with the adjustments as proposed, second by Ross. Ross, yea; Behne, yea; Ringnell, yea; Roesler, yea; Resolution 2012-01 approved.

Motion by Behne to approve a request from Fire Chief Bert Schwager for mileage, lodging and registration for attendance at certain meetings, seminars, trainings and conferences as posted for 2012, second by Ringnell, carried.

Minutes of Council Meeting

January 3, 2012

Page 2

Motion by Behne to formally accept the State of Minnesota Proclamation declaring the City of Sherburn a Yellow Ribbon City for efforts in support of the Beyond the Yellow Ribbon campaign, second by Ringnell, carried.

Sherburn Theatre box office receipts for the month of November were received.

City Admin/EDA Dir Jamie Letzring informed the council of the additional paperwork that has been completed to date for the 2012A bond refinancing to continue to move forward.

At this time an updated timeline from Stuart Bailey of Miller Architects & Builders for the proposed Temperance Lake Ridge expansion project was discussed, including January bid publishing dates, plan availability on February 2, bid deadline of March 1<sup>st</sup>. A pre-bid conference will be scheduled for the end of January. Discussion was also held regarding ways to reduce costs; other potential cost savings will be investigated with the engineers.

City Admin Letzring reported that field work for the 2011 audit is tentatively scheduled for the first week in March.

Councilor Ringnell has learned that because of the new ARMOR state-wide warning system, our sirens will need to be upgraded at a cost of \$2500. Councilor Ross inquired about progress on the garage that is out of compliance with zoning regulations; Councilor Behne shared a complaint of blighted property on West First Street.

Mayor Roesler verified that employee reviews would be conducted by January 17<sup>th</sup> and asked that administrator evaluations be returned to him before that date. He also noted the 2011 Year in Review document prepared by City Administrator Letzring that chronicles accomplishments and activities in the City of Sherburn.

Motion to adjourn by Ringnell, second by Behne, carried. Meeting declared adjourned at 6:18 p.m.

Irene Schlaphoff, Deputy Clerk