

MINUTES OF COUNCIL MEETING
September 17, 2012

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Robert Roesler on Monday, September 17, 2012 with members Robert Roesler, Jeff Ross, Brad Ringnell and Kurt Olson present. Absent, Carroll Behne. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Ross to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve the minutes of the September 4, 2012 and September 10, 2012 council meetings, second by Olson, carried.

Consent agenda including payment of bills was declared approved.

Temperance Lake Ridge Nurse Director Lisa Lange was present with information regarding the nurse call system at the facility, costs of the equipment, and an Arial security system for the memory care area that she has been researching. Motion by Ringnell to approve the purchase of the Arial security system as described and in the amount of \$40,753.10, second by Olson, carried. The equipment, furnishings and nurse call system will be paid from TLR repair and maintenance funds transferred to and held by the City of Sherburn.

City Admin/EDA Director Jamie Letzring gave a TLR project update report that included additional driveway excavation, the footing error that resulted in a ten-day delay, and a soil sample setback. Memory care is expected to open by February 15, 2013 after which time kitchen renovations will begin.

Sidewalk assessments imposed in 1993 and deferred on two affected properties were reviewed. Property owners will be notified and further research will be conducted before a decision is made to reinstate these assessments.

Motion by Ringnell to approve Resolution 2012-24 Calling for a Hearing on Proposed Assessments of W First St Between TH 4 and N Osborne, and E Cargill St Between S Manyaska St and S Lake St, second by Olson. Ross, yea; Ringnell, yea; Olson, yea; Roesler, yea. Resolution 2012-24 approved; hearing date and time will be October 15, 2012 at 5:00 p.m.

A request was heard from the Task Force to proceed with ordering the digital theatre equipment, without the screen at this time, using funds the City has designated for this purpose and asking the City to front the cost of the equipment until all pledges have been received and the fundraisers have been completed. Motion by Ringnell to approve ordering the digital theatre equipment with the City assisting the Task Force with cash flow, second by Ross, carried.

Administrator report:

- An agreement for full payment of an outstanding water utility has been reached with the attorneys and owners of a property on N Osborne St; a substantial down payment has been received.
- Candidates for the deputy clerk position will be interviewed on Tuesday and Wednesday of this week.
- Patch on West 1st St has not been scheduled; city engineers are following up.
- Movie report for August has been received.
- Inspection of street lamps on Main Street has revealed several in need of repair, replacement or fabrication of a replacement part. Staff will conduct further research.
- TLR memory care furniture/furnishings have been ordered and a down payment has been made.

Following brief discussion regarding additional police patrol on the TLR grounds and the hiring process, motion by Ringnell to grant the personnel committee the authority to offer the deputy clerk position to a qualified candidate, second by Olson, carried.

Motion to adjourn by Ringnell, second by Ross, carried. Meeting declared adjourned at 6:02 p.m.

Irene Schlaphoff, Deputy Clerk