

## MINUTES OF COUNCIL MEETING

May 21, 2012

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, May 21, 2012 with members Robert Roesler, Carroll Behne, Jeff Ross and Brad Ringnell present. Absent, Kurt Olson. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff

Motion by Ringnell to approve the updated agenda, second by Behne, carried.

Motion by Ringnell to approve the minutes of the May 7 council and EDA meetings, second by Behne, carried.

Consent agenda including payment of bills and a sign permit for Casey's General Store was declared approved.

History of cable television services at Temperance Lake Ridge was reviewed, as well as the reasons the facility paid monthly rent to the Economic Development Authority, which at that time owned the satellite equipment. Because this equipment is no longer in use and the monthly cost of services to the facility and residents has been reduced, City Administrator Jamie Letzring questioned why Temperance Lake Ridge should continue to be billed, even at a lesser amount when the EDA has no outlay in the service. It was agreed that to discontinue monthly billing for cable services would have the net effect of enabling a transfer for EDA support, once the construction has been completed and the memory care is occupied. The motion to rescind this monthly rent payment for cable TV service will occur at the next council meeting.

Further information was distributed regarding the purchase of a self-contained leaf collector and a video was viewed demonstrating a 14-yard model in use, which was able to be pulled by a pick-up truck. City Admin Letzring was directed to seek a final proposal including tax, title transfer and accessories; action will be taken at the next council meeting.

Motion by Ross to approve Resolution 2012-19 Accepting a Donation of \$784.50 from the Senior Citizens Center Account for the Purpose of Replacing Kitchen Flooring, second by Ringnell. Behne, yea; Ross, yea; Ringnell, yea; Roesler, yea; Resolution 2012-19 approved.

### Admin report:

- Miller Architect & Builders have moved their mobile office onto the TLR property and Dulas may begin this week. Once a lease agreement has been signed, a date for the groundbreaking ceremony will be set. A sign has been provided by Miller A & B.
- Final lift on West 1<sup>st</sup> and East Cargill Streets will begin at the end of this week.
- Amortization schedules are being developed for the refinancing of the Town House bond.
- Public Works Foreman Travis Schuett conducted a tour of the water plant for the MCW Everyday Science class on Friday, May 18<sup>th</sup>.
- A request has been made to plant a maple tree donated by the Sherburn Community Chest. Public Works Foreman Mark Updike will mark a suitable location, and the tree will be planted before Memorial Day; request approved.
- Request to install additional shelves and countertop in the administrator's office at a cost of up to \$1500, an unbudgeted item that will be taken from capital outlay; request approved.
- A water shut-off valve will be replaced or repaired at 104 N Osborne this week.
- Martin County Highway Department will repair a sink hole in their right of way at the intersection of Lynn Street and County Rd 26.

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- Public works has rented a chipper for two days and are working on chipping trimmed branches. The wood chips are being stockpiled at the former dump site and are available to anyone free of charge. Arrangements must be made for access as the DNR has required the gate to be locked.
- Public works continues to spray weeds and have finished painting the shelter house.
- County Assessor Deb Eversman will be in town this week completing assessment work.

In other discussion, Councilor Ringnell inquired about hydrant flushing and was assured that it is scheduled to take place; Councilor Ross suggested the MCW group that assisted in the shelter house painting be acknowledged; Councilor Behne stated that sand needed to be removed from the bike path.

Mayor Roesler distributed a recreational fire policy that is being reviewed by the city attorney, and ultimately will be written into the ordinances so that enforcement can be achieved. He also informed the council that representatives from the Sherburn Fire Department have met again with two townships, and while it is clear that all agree the tanker must be replaced, the townships still prefer the purchase of used equipment. Council consensus is that the City is not interested in financing this purchase in order to expedite replacement, as had been suggested by some fire department members.

Also, Mayor Roesler proposed holding a joint gathering of all staff and departments for the purpose of coordinating the many projects now taking place in order to ensure that all are fully informed, and to provide a written checklist so that no task needing attention is omitted.

At this time council members repaired to the municipal liquor store to tour the renovated kitchen facility. Motion to adjourn by Ross, second by Ringnell, carried. Meeting declared adjourned at 6:10 p.m.

Irene Schlaphoff, Deputy Clerk