

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Dorothy Behne on Tuesday, September 17, 2013 with members Carroll Behne, Dorothy Behne, Kurt Olson, and Brad Ringnell present. Absent, Jeff Ross. Also present City Admin/EDA Director Samuel Hansen, and Deputy Clerk Nicole Steffensen.

Motion by Ringnell to approve the agenda, second by Olson, carried.

Motion by C. Behne to approve the minutes as written and sent to each council member for study, second by Olson, carried.

Consent agenda including payment of bills was declared approved.

Greg Mitchell of Bolton and Menk was present to discuss the need for a feasibility report for the Water Treatment Plant. He explained that the report would look at the condition of the various equipment within the Water Treatment Plant and the building itself and give recommendations as to updates that could be done. Overall the report is a proactive step to evaluate the condition of the Water Treatment Plant. Councilor Ringnell noted that some improvements have been done to the Water Treatment Plant. Greg also noted that the report would give us estimates of costs to be able to use in future budgets.

Administrator Report

- Jake's 3-month evaluation is coming up.
- Discussion has been held with a party interested in moving their business to Sherburn.

In other business, Councilor Ringnell asked Greg for an update on the railroad crossing project. He explained that with the railroad's new formal process it could be up to two years before the crossing gets updated. Councilor Behne noted that there are many properties in town with tall weeds on the curbs.

At 5:20 p.m. council entered into closed session for the purpose of administrator review; motion by Ringnell to adjourn closed session, second by Olson, carried. Session declared adjourned at 6:07 p.m.

The regular council meeting reconvened at 6:08. Motion by Olson to grant a \$2,000 increase in the administrator's salary, second by Ringnell, carried.

Motion to adjourn by Ringnell, second by C. Behne, carried. Meeting declared adjourned at 6:12 p.m.

Nicole Steffensen, Deputy Clerk