

MINUTES OF COUNCIL MEETING

June 6, 2011

A regular council meeting was duly called to order by Mayor Robert Roesler on Monday, June 6, 2011 at 5:00 p.m. with members Robert Roesler, Brad Ringnell, Kurt Olson, Jeff Ross and Carroll Behne present. Absent, none. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Ringnell to approve the agenda, second by Ross, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Behne, carried.

Consent agenda including payment of bills and temporary beer permits for the Fire Relief Association and Lions Club was declared approved. The Waste Management billing for the junk day pickup realized a savings of 55% to the citizens of Sherburn.

A building permit issued to David and Betty Ringeisen for deck and garage construction was approved.

Dorothy Behne appeared before the council to request that the park shelter house be placed on an annual maintenance schedule prior to the Memorial Day services. City Admin Letzring responded by saying this item will be added to an annual maintenance list. This year's testing schedule, inclement weather and park shelter rentals prevented it from being done prior to memorial weekend. This job will be completed prior to Holiday Festival.

Motion by Ringnell to approve Resolution 2011-09 Ordering Preparation of Feasibility Study for E Cargill Street between S Lake Street and S Manyaska Street, and W First Street between N Main Street and N Osborne Street, second by Olson. Ringnell, yea; Olson, yea; Ross, yea; Behne, yea; Roesler, yea. Resolution 2011-09 approved.

City Engineer Greg Mitchell of Bolton Menk presented the feasibility study and Preliminary Engineering Report for First Street and Cargill Street Improvements, detailing existing conditions and proposed curb and gutter, water main replacement and bituminous work on each of these streets. Project cost estimates, financing and assessments were presented with the option of narrowing Cargill Street and constructing new curb and gutter. The tentative schedule was included with a possible substantial completion date of October 2011, final completion possible by June 2012.

Mr. Mitchell concluded that this project is feasible and cost effective from an engineering standpoint and is necessary to effectively improve the infrastructure of the City of Sherburn, and recommended that the Council accept this report and proceed with an improvement hearing on the project in accordance with the requirements of Minnesota Statute 429.

Motion by Ringnell to approve Resolution 2011-10 Accepting Feasibility Report for E Cargill Street between S Lake Street and S Manyaska Street and the Underlying Utilities and W First Street between N Main Street and N Osborne Street and Calling for Improvement Hearing Date, second by Ross. Behne, yea; Ross, yea; Ringnell, yea; Olson, yea; Roesler, yea. Resolution 2011-10 approved. Estimated project cost is \$252,720.00; Public Hearing will be held at 6:00 p.m. on Monday, June 20, 2011 at City Hall.

Motion by Olson to proceed with Option 2 that includes conforming Cargill Street to standard 36 ft width with full curb and gutter and pedestrian ramps, with sidewalk installation per residents' wishes, second by Ringnell, carried. Inflow will be reduced by the removal of a cellar door on W First Street. Mayor Roesler added that because more of the N Osborne/W First Street project qualified for the PFA loan, bond proceeds were able to pay for more of that project, leaving reserves available for smaller street projects such as this one.

Discussion was held regarding South Street and South Prairie Street drainage problems and street damage. Recalling that reclaimed material from the east end was not able to be used to pave South Street as originally planned, a motion was made by Ringnell to request that Bolton & Menk investigate potential repairs to South Prairie and South Street for future council consideration, second by Behne, carried.

In response to a question regarding standing water by the laundromat, Greg Mitchell explained that this water must penetrate two driveways and a culvert under State Hwy 4 that could be plugged. City crews will jet these outlets and the drainage issue will be added to the punch list.

City Building Inspector Darin Haslip was present to update the council regarding inspection procedures and follow-up paperwork, and to stress that the checklists must be followed and made available to him in order for an inspection to be completed. He encouraged contractors to leave a message when they call and to direct any concerns to him. Mr. Haslip assured the council that even though his coverage area has expanded, he has taken on an assistant and will be available for any large projects taking place in Sherburn.

Motion by Ringnell to approve a pulltab contribution in the amount of \$152.00 to Martin County West Community Education Summer Recreation Program, second by Olson, carried.

Results and estimates were received from Laraway Roofing for inspection and repairs to the clinic, liquor store, fire hall and water treatment plant roofs. Motion by Ringnell to approve Alternate 1 water treatment plant four roof vents cleaned and sealed (\$650); Alternate 3 fire hall two roof vent removals and seal roof openings (\$485); Alternate 4 liquor store removal of 8'x14' section, insulate, splice and seal as per proposal (\$2,340); clinic new roof system (\$18,400); second by Olson, carried.

Admin report:

- Maguire Iron water tower inspection report concludes areas of interior epoxy coming apart, but need not be addressed at this time. Exterior cleaning quoted at \$5,000.
- Manholes around town have been repaired by Svoboda Construction; not replaced, but brought to street level. The remaining manhole on Swanson Drive will be done within the next few weeks.
- Eric Anderson has assured that the hotel sidewalk replacement would begin this week.
- County Commissioner Dan Schmidtke has informed us that the county will replace the section of Ditch 81 from South Main Street to County Road 13 with plastic tile; Sherburn will be assessed as a benefiting property.
- Centralized location for the city-wide clean up (Junk Day) saved citizens over \$3,000, or half the cost of last year.
- City administrator 's last day will be July 1st ; she will be on family medical leave for no less than six weeks.

Brief discussion was held regarding the closed theatre and lack of box office information, County Road 26 reconstruction, liquor store financials, and possible vacating of an unmaintained portion of Warehouse Ave. Mayor Roesler reported on his visit to assisted living facilities in Adrian and Lakefield.

Motion by Ringnell to select Miller Architect and Builders of St. Cloud as the developer for a possible Temperance Lake Ridge expansion project, second by Ross, carried.

Motion to adjourn by Ringnell, second by Ross, carried. Meeting declared adjourned at 7:00 p.m.

Irene Schlaphoff, Deputy Clerk