

MINUTES OF COUNCIL MEETING

May 16, 2011

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, May 16, 2011 with members Robert Roesler, Jeff Ross, Kurt Olson, Brad Ringnell and Carroll Behne present. Absent, none. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Richard Behne was present during Open Forum to comment on the condition of the W First/N Osborne Street project asphalt; Mayor Roesler informed him that the city engineers are aware and all problems will be addressed, including the street damage that was caused by weather conditions.

Motion by Ringnell to approve the agenda, second by Ross, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Olson, carried.

Consent agenda including payment of bills was declared approved.

At this time Joel Stencil of Eide Bailly presented the 2010 city audit. An executive summary illustrated that the General Fund and Water/Sewer Fund cash balances and fund balances are in excellent financial condition. Municipal Liquor Store expenses exceeded revenues by approximately \$10,000, resulting in a net loss; discussion was held regarding economic conditions contributing to this loss and the changes the manager has already put into place to prevent a recurrence. EDA and Temperance Lake Ridge fund balances experienced a significant increase and Mr. Stencil advised the council to explore early Town House bond pay-off.

Seven proposals were received for Project Manager for the proposed memory care expansion at Temperance Lake Ridge, and a scoring system consisting of criteria important to the project committee was used to choose two firms to be interviewed. Miller Architects of St. Cloud and Lyon Contracting and Development of St. Cloud will be interviewed by the project committee on Thursday, May 19, 2011.

City Administrator Jamie Letzring met with Greg Mitchell of Bolton and Menk and has learned that costs to replace sanitary sewer mains from Fairmont Avenue to Main Street are estimated at \$775,000, and sanitary sewer line costs from Lynn Street to Main Street are estimated at \$350,000 if done in conjunction with the Martin County road project. Bids have been awarded and the county road project is underway, rendering it too late to involve any infrastructure repairs. Mr. Mitchell also recommended that one block of East Cargill Street from South Manyaska to South Lake be reconstructed at a cost of \$102,000, including replacement of the water main. This project will require assessment hearings. In addition, it was recommended that one block of West First Street from North Main to North Osborne be added at a cost of \$82,000 for a 36' street, curb and sidewalk. Motion by Ringnell to direct City Administrator Jamie Letzring to further investigate streets with the potential for resurfacing in conjunction with East Cargill and bring this information to the next council meeting, second by Ross, carried.

Administrator report:

- Appliance Day has been scheduled for Saturday, June 4th. Stickers will be available for sale from May 16th to June 1st at 4:00 p.m.
- Public Works Foreman/water supervisor Travis Schuett and the city administrator are in the beginning stages of working with the Department of Health to develop a well head protection program for the City of Sherburn. This is a mandatory program and will be completed over the next two years.

Mayor Roesler stated that the Temperance Lake Ridge expansion is still being investigated for feasibility as we move forward with project manager interviews; discussions have been held with the theatre manager regarding improvements and the possibility of digital technology. Mayor Roesler also reported that the centralized location of Junk Day was a success, with iron scrappers present to further reduce costs to the taxpayers.

Motion to adjourn by Ringnell, second by Behne. Meeting declared adjourned at 6:45 p.m.