

## MINUTES OF COUNCIL MEETING

March 4, 2013

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Dorothy Behne on Tuesday, March 4, 2013 with members Jeff Ross, Carroll Behne, Kurt Olson, Dorothy Behne, and Brad Ringnell present. Also present City Admin/EDA Director Samuel Hansen, Interim Administrator Wendell Sande and Deputy Clerk Nicole Steffensen.

Motion by Ringnell to approve the agenda, second by Ross, carried.

Motion by C. Behne to approve the minutes as written and sent to each council member for study, second by Ringnell, carried.

Consent agenda including payment of bills was declared approved.

Richard Zehms was present and expressed his concerns to the Council regarding fill that had been placed on his property from a street project in 2010. A motion was made by Ringnell to refer the issue to Greg Mitchell, the City Engineer, and have him investigate as to how the fill material came to be there and who authorized to dump it. This information will be prepared for the next council meeting, second by Ross, carried.

Richard Zehms also requested the de-annexation of his farmland from City limits due to the high property tax per acre he is currently paying. A motion was made by Olson to turn down the request for de-annexation from Richard Zehms, second by Ross, carried.

Interim Administrator Wendell Sande presented the council with his recommendation for zoning for Zac's Service Center property. Sande proposed an amendment to the City Code which includes a new zone titled Business-2 which is intended for services related to the sales and service of vehicles, boats, trailers, and recreational equipment. Zac's Service Center will be rezoned to this new zone which will help his current business along with his proposed business be in compliance with the zoning. After discussion, a motion was made by Ross to approve that the proposed amendment to the City Code will include performance standards and have the staff continue forward with the necessary steps, second by Ringnell, carried. A motion was made by Olson to waive the rezoning fee due to the fact Zac's Service Center was already operating in an improper zone and no previous action was taken, second by Ringnell, carried.

The second reading of Ordinance 2013-1 was held, adding Chapter 11 an ordinance relating to criminal history background investigations for applicants of the City of Sherburn and City licenses. A motion was made by Ringnell to approve Ordinance 2013-1, second by Olson. Ringnell, yea; Olson, yea; Ross, yea; C. Behne, yea; D. Behne, yea. Ordinance 2013-1 approved and effective upon publication.

Motion by Ringnell to approve Resolution 2013-4 Designating Signatories of City Accounts, second by Ross. C. Behne, yea; Olson, yea; Ringnell, yea; Ross, yea; D. Behne, yea. Resolution 2013-4 approved.

Mayor Behne updated the Council on the community promotion relating to the Cup & Saucer. There was a press conference revealing that the restaurant would be given away and interested parties could submit a three page essay along with a \$75 application fee to be considered. A college class from

Bethany Lutheran will be judging the essays. Bryan Stading has requested a list of programs the City has available to help the new business owner. A motion was made by Ringnell to send to Bryan Stading a list of ways the City can contribute including the advertising subsidy, the interest buy-down program, a loan from the revolving loan fund and the possibility of a tax abatement or other support, second by Olson, carried.

It has been requested that an account be created by the City to hold the application fees to allow there to be transparency throughout the process. A motion was made by Ross to approve the opening of a special account for the project, second by C. Behne, carried.

In the Administrator Report, Sande thanked the Council for the opportunity to work with them. He will continue to work with Sam and Nicole as needed going forward. He will also continue to follow up on some thoughts about the economic development issues.

In other business, conversation was held regarding the types of businesses the City could try to attract to town. Also discussed was some repair work from a water main break and that South Street is in need grading. Both issues will be taken care of in the spring when it thaws.

Motion to adjourn by Ringnell, second by Olson, carried. Meeting declared adjourned at 6:00 p.m.

Deputy Clerk Nicole Steffensen