

MINUTES OF COUNCIL MEETING

February 20 2013

A regular council meeting was duly called to order at 4:00 p.m. by Mayor Dorothy Behne on Wednesday, February 20, 2013 with members Jeff Ross, Dorothy Behne, Carroll Behne, and Brad Ringnell present. Absent, Kurt Olson. Also present Interim Administrator Wendell Sande and Deputy Clerk Nicole Steffensen.

Motion by Ringnell to approve the agenda, second by Behne, carried.

Motion by Behne to approve the minutes of the February 1, 2013 EDA meeting, minutes of the February 4, 2013 regular council meeting and minutes of the February 8, 2013 special council meeting as written and sent to each council member for study, second by Ross, carried.

Consent agenda including payment of bills was declared approved.

Charlotte Cordes and Penny Claussen of the Sherburn Area Task Force presented to the Council the group's plans for the 2nd Annual Wine & Beer Tasting. They are requesting to hold the event at the fire hall to have adequate space. The Legion would be transferring its liquor license to the fire hall for the day of the event, and proper liability insurance would be obtained. After further discussion, a motion was made by Ringnell to allow the Sherburn Area Task Force to use the fire hall on Friday July 12th, 2013 for the 2nd Annual Wine & Beer Tasting, noting that the Council deems the event appropriate for the community and this does not constitute an intent to approve other events unless they are so situated, second by Ross, carried.

Discussion was held regarding Manyaska Township's request to forego the increase to their 2012 Fire Contract bill. After discussion, the Council came to a consensus to leave the 2012 bill as it stands.

Zac's Service Center is proposing to add an auto sales lot to their business. They are currently located in an industrial zone that does not have the provisions to currently allow this type of business. After a discussion regarding zoning types and conditional uses it was decided to have the staff come up with a recommendation that would accommodate this type of business.

Motion by Ross to declare as excess property the theatre screen that was recently replaced, an ambulance cot, and the fire department radios that were replaced by the ARMER radios with any revenue resulting from the sales returning to the respective departments, second by Ringnell, carried.

At this time the first reading of Ordinance 2013-1 Criminal History Background Investigations for Applications of the City of Sherburn and City Licenses took place.

Councilor Ringnell updated the Council on the Temperance Lake Ridge expansion project. A walkthrough has been performed with a punch list being created with mostly painting issues. The kitchen is currently torn up and food is being catered in two days a week. Residents are able to move into the new memory care units. The wellness equipment is in and staff will be trained on it.

Mayor Behne updated the Council on the status of the promotion of the sale of the Cup & Saucer. Students from Bethany College were down shooting footage for a promotional video and interviewed various business owners. There may be more footage shot in the near future. Discussion ensued as to the options the EDA has to offer a new business. The list of options included the revolving loan fund, the advertising program, the interest buy-down program and the possibility of a property tax abatement.

Clerk Report:

- Box office report for December 2012 has been received.
- Audit fieldwork has been set for the week of March 18th.

- Open Book Meeting will be held Monday, April 15, 2013 at 5:00 p.m.

In other business, Interim Administrator Sande requested consideration of any objectives or milestones the Council would like included in the new Administrator contract.

Motion to adjourn by Ringnell, second by Ross, carried. Meeting declared adjourned at 5:08 p.m.

Deputy Clerk Nicole Steffensen