

MINUTES OF COUNCIL MEETING
December 21, 2015

A regular council meeting was duly called to order by Mayor Dorothy Behne at 5:00 p.m. on Monday, December 21, 2015 with members Kurt Olson, Jeff Ross, Carroll Behne and Brad Ringnell present. Absent, none. Also present, City Admin/EDA Director Sam Hansen and Deputy Clerk Dannielle Peters.

Motion by Olson to approve the agenda, second by Ringnell, carried.

Motion by C. Behne to approve the minutes as written and sent to each council member for study, second by Ringnell, carried.

Consent agenda including payment of bills was declared approved.

Earl and Charlotte Cordes introduced their concepts for the previous VFW building at 20 N Main and the 22 N Main property. They discussed intentions with the properties, the assessed costs to renovate each property, potential cost to purchase the properties from the current owner Shirley Kittleson, and ways it can be more of a City and a community collaborated project to bring back business to Main Street. Motion by Olson to approve the concept, second by Ross, carried.

There was a brief discussion on the chicken ordinance with a motion by Olson to make no changes to the current ordinance, second by C. Behne, carried.

John Shain, GIS expert from Bolton & Menk, was present to introduce the proposed Geographical Information Systems (GIS) application to the council for the City of Sherburn. Shain explained the uses of the GIS application, abilities of the web based infrastructure and support that Bolton & Menk provides. He reviewed costs of the application, fees for initial information collection for the city and additional costs to the proposed project influenced by the amount of information the city chooses to collect. A few highlights of the system: Maps are managed by the city; Information is retained on a project so each area of maintenance or repair can be reviewed with full details of work completed; Data can be automated within the maps to create our own map on a specific project taking place. Motion by Olson to proceed with the project, second by C. Behne, carried.

Jeff Ross presented the updated Sherburn Fire Department Fire Officer Wages and Tier Charges. Motion by Olson to accept changes, second by C. Behne, carried. Ross also discussed the GASB 68 and stated that such an upgrade is not mandated by the state and the department would pass on the upgrade until required or it is deemed necessary by the department.

Motion by Olson to approve Resolution 2015-24 Accept Final 2015 Tax Levy of \$541,056.00 Collectible in 2016, second by Ross. Olson, yea; Ross, yea; C. Behne, yea; Behne, yea; Ringnell, absent. Resolution 2015-24 approved.

Motion by Olson to approve Resolution 2015-25 Accepting Donation of \$2,661.90 from the Fire Relief Association, second by C. Behne. Olson, yea; C. Behne, yea; Ross, yea; Behne, yea; Ringnell, absent. Resolution 2015-25 approved.

Motion by Olson to approve Resolution 2015-26 Accepting Donation of \$15,000.00 from ITC Midwest for the purchase of playground equipment and the shelter house, second by C. Behne. Olson, yea; C. Behne, yea; Ross, yea; Behne, yea; Ringnell, absent. Resolution 2015-26 approved.

Motion by Olson to approve Resolution 2015-27 Resolution approving the deferral of special assessment request 409 N Prairie St, second by Ross. Olson, yea; Ross, yea; C. Behne, yea; Behne, yea; Ringnell, absent. Resolution 2015-27 approved.

Administrator Sam Hanson presented the 2016 budget for the Economic Development Authority (EDA), Municipal Liquor Store, and Water & Wastewater.

Admin update:

- Carol Bryant property did not sell at the forfeiture auction, discussion on assessments outstanding have been taking place with a Dustin Frank. Frank has requested the city to consider reducing the principal balance due on the property and let the interest go. The original assessment fee is \$7,846.00 with only partial payments made in 2012 and 2013. A few options were discussed such as reinstating the principal amount due over 10 years at 6% interest, looking into a demolition policy for the city to assist in demolition. Behne suggested the council to consider the cost to the city if the property remains unsold and in its present condition the potential demolition costs in the future.

At 7:02 p.m. council went into closed session for the purpose of employee reviews. Motion by Ross to adjourn closed session, second by Olson, carried. The regular council meeting reconvened at 7:58 p.m. Cody Leiding and Jaime Leiting moved up one step in the full time pay scale per contract agreement. City Admin Sam Hanson moved up one pay scale per contract renewal. Motion by Ross to grant a 2.5% wage increase for full-time employees effective December 28, 2015, second by Olson, carried.

Motion to adjourn by Ross, second by Olson, carried. Meeting declared adjourned at 8:02 p.m.

Dannielle Peters, Deputy Clerk