

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Dorothy Behne on Monday, December 20, 2013 with members Carroll Behne, Dorothy Behne, Kurt Olson, Brad Ringnell, and Jeff Ross present. Also present was City Admin/EDA Director Samuel Hansen.

Motion by Ringnell to approve the agenda, second by Ross, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Olson, carried.

Consent agenda including payment of bills was declared approved.

Mayor Behne explained to the council that the Civic and Commerce was going to buy a stove and refrigerator for the Community Hall, replacing what is currently there. Motion by Ringnell to declare the appliances at the Community Hall that will be replaced by the C & C donations as excess property, second by Olson carried.

Motion by Ross to approve Resolution 2013-19 Accepting \$541,056 as the Final 2013 Tax Levy Collectible in 2014, second by Ringnell. Olson, yea; Ringnell, yea; Ross, yea; C. Behne, yea; D. Behne, yea. Resolution 2013-19 approved.

Motion by Ringnell to accept Resolution 2013-20 Accepting an Anonymous Donation of \$963.82 to the Ambulance for the Purchase of Vacuum Splints, second by Olson. Olson, yea; Ringnell, yea; Ross, yea; C. Behne, yea; D. Behne, yea. Resolution 2013-20 approved.

City Administrator/EDA Director Hansen explained to the council what Rural Service Districts were and how they work. He handed out sheets that showed every parcel classified as "Ag" to show how it would affect Sherburn and explained the timeline and process that would be involved with creating a rural service district if the city created one.

City Administrator/EDA Director Hansen presented the council with the 2014 EDA/MLS Budget and Water/Wastewater Budget. He noted the biggest change from 2013 was the Wastewater budget, and that was due to the necessity of outsourcing the certification at \$21,000 for the year. Hansen explained with our new staff it will be at least three years before our employees will be qualified to take the exam to allow us to not outsource anymore.

Councilor Ross presented the election results of Fire Department's officers as voted by the Sherburn Fire Department. Motion by Olson to approve the officers as elected by the Fire Department (as listed below), second by D. Behne, carried.

Fire Chief, Mike Lyon; Assistant Fire Chief, Mike Ringnell; Captain/Training Coordinator, Val Omvig; Trustee, Tom Gregory; Secretary, Jeff Ross; Ambulance Director, Brad Ringnell; Trustee, Tom Finke; and two new members Travis Winter and Tricia Brevig were also added to the departments roster.

In council reports, Mayor Behne stated that it had come to her attention that five curtains at the theater may not be fire retardant, and may need to be replaced.

At 5:39 p.m. council entered into closed session for the purpose of employee reviews; motion by Ringnell to adjourn closed session, second by Olson, carried. Session declared adjourned at 6:34 p.m.

The regular council meeting reconvened at 6:34 p.m. Motion by Ringnell to grant a two percent wage increase for Clow, Frolik, Hansen, Koch, and Steffensen, second by Olson, carried.

Motion to adjourn by Olson, second by Ringnell, carried. Meeting declared adjourned at 6:47 p.m.

Samuel Hansen, City Administrator/EDA Director