

MINUTES OF COUNCIL MEETING
December 15, 2014

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Dorothy Behne on Monday, December 15, 2014 with members Carroll Behne, Dorothy Behne, Kurt Olson, Brad Ringnell and Jeff Ross present. Also present City Admin/EDA Director Samuel Hansen and Deputy Clerk Nicole Steffensen.

Motion by Ringnell to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by C. Behne, carried.

Consent agenda including payment of bills was declared approved.

At this time the Public Hearing for the rezoning of 401 Fairmont Avenue from industrial to business was called to order. City Admin/EDA Director Sam Hansen explained that this rezoning is a contingency of a purchase agreement of the lot located at 401 Fairmont Avenue that the EDA is selling. With no further discussion, the Public Hearing was declared adjourned at 5:03 p.m.

Gary Reutzel, First Junior Vice Commander of Chapter #32 of the DAV, was present to discuss the DAV's clothing bin program. He explained that all monies received through the clothing bin program supports the local chapter made up of Faribault, Martin, Jackson and Nobles County. Motion by Ross to allow placement of the DAV bin on the old hotel lot, second by Olson, carried.

Motion by Ringnell to approve Resolution 2014-30 Proclaiming January 3rd – 10th as Community Options & Resources Week in the City of Sherburn, MN, second by Olson. Ringnell, yea; Olson, yea; Ross, yea; C. Behne, yea; D. Behne, yea. Resolution 2014-30 approved.

Motion by Ringnell to approve Resolution 2014-29 Approving the 2014 Tax Levy Collectible in 2015 in the amount of \$541,056.00, second by Ross. Ringnell, yea; Ross, yea; C. Behne, yea; Olson, yea; D. Behne, yea. Resolution 2014-29 approved. This levy amount represents a 0.0% increase.

Councilor Ross presented the Council with the proposed changes to the Fire Department Fee Schedules. The proposal included an hourly pay increase from \$17 to \$18 and a \$10 increase to each of the OTD Ambulance Tiers. Motion by Olson to accept the wage & fee changes for the Fire Department for 2015, second by C. Behne, carried with Ross & Ringnell abstaining.

City Admin/EDA Director Hansen presented the Council with a quote for replacing the garage doors on the old Fire Hall. Four new steel backed doors will cost \$3684 and approximately \$7300 for installation which will involve more work due to installing shorter doors. Motion by Ross to replace the old garage doors with shorter steel backed doors, second by Olson, carried with Ringnell abstaining.

City Admin/EDA Director Hansen presented the Council with an updated breakdown of the assessments on 124 S Main Street. After discussion, motion by Ross to reassess the principal portion of the street assessment of \$3221.63 at 6% interest over 10 years and forgive the certified utilities, second by Olson, carried.

City Admin/EDA Director Hansen presented the council with the budgets for the Municipal Liquor Store, Economic Development Authority, and Water/Wastewater funds. Hansen noted that the increase in minimum wage has had an effect on the Liquor Store budget and there is another increase slated for next year. In the Economic Development Authority budget Hansen noted the increase in expenses for new programs that will be put in place in 2015.

In the Water/Wastewater budget it was noted that the Wastewater portion is not currently self-sustaining due to the expense of outsourcing the certification for the Wastewater Plant. Rates will need to be increased in 2015 to close this gap. Hansen also suggested a small increase in the water rates to pay for upcoming expenses.

Administrator Report

- An apology letter for park vandalism was shared
- 2 Township Fire Contracts have been signed so far
- The engagement letter for the 2014 audit with Eide Bailly has been signed

In other business, there was discussion about the use of the phone at the Senior Center. Motion by Ringnell to remove the phone at the Senior Center, second by Olson, carried.

At 6:06 p.m. council went into closed session for the purpose of employee reviews. Motion by Ringnell to adjourn closed session, second by Olson, carried. The regular council meeting reconvened at 7:09 p.m. Motion by Ringnell to grant a 2% wage increase for full-time employees effective January 1, 2015, second by Ross, carried.

Motion to adjourn by Ross, second by Olson, carried. Meeting declared adjourned at 7:16 p.m.

Deputy Clerk Nicole Steffensen