

A regular council meeting was duly called to order at 5:00 p.m. by Mayor Pro-tem Kurt Olson on Monday, November 4, 2013 with members Carroll Behne, Kurt Olson, Brad Ringnell, and Jeff Ross present. Absent, Dorothy Behne. Also present City Admin/EDA Director Samuel Hansen, and Deputy Clerk Nicole Steffensen.

Motion by Ringnell to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by C. Behne, carried.

Consent agenda including payment of bills was declared approved.

Chris Krebsbach, Director of Operations of Tealwood Management, was present to request the passage of a resolution regarding corporate compliance to formalize the process due to increased compliance guidelines. Motion by Ringnell to approve Resolution 2013-15 Resolution Regarding Corporate Compliance, second by Ross. Ringnell, yea; Ross, yea; C. Behne, yea; Olson, yea. Resolution 2013-15 approved.

The second reading of Ordinance 2013-3 was held Amending the City of Sherburn Zoning Map by Rezoning Parcel No's 38-040-0225, 38-040-0180, and 38-040-0220, three tracts of land located at 1063 70<sup>th</sup> Ave from I-1, Industrial to B-1, Business. Motion by Ringnell to approve Ordinance 2013-3, second by C. Behne. Ringnell, yea; C. Behne, yea; Ross, yea; Olson, yea. Ordinance 2013-3 approved.

City Administrator/EDA Director Hansen presented the Council with the new Waste Management contract as negotiated. Motion by Ringnell to accept the contract from Waste Management as presented for residential solid waste collection and disposal and recycling services, second by Olson, carried.

City Admin/EDA Director Hansen discussed with the Council a request from the owner of the mobile home park to have his alley graded. The City Ordinance states that alleys are to be maintained by the property owners. Hansen suggested that we look at adding a fee for the grading of alleys when the fee schedule is updated in January.

A request from the Sherburn C & C regarding Stay Home Shop Sherburn was received. The group asked if the City would consider allowing the use of their copy machine to print their fliers to help reduce their costs so more money can stay in town. Motion by Ringnell to allow the Sherburn C & C to use the copy machine to print the Stay Home, Shop Sherburn fliers, second by C. Behne, carried.

The Council was presented a list of properties with delinquent utilities to be assessed. Doug Schroeder was present to discuss the delinquent utilities on his property. He explained that he had not been paying the bill because about five years ago the water was shut off and he was told the bill would be adjusted to only have to pay the monthly meter tax. He was waiting until a letter arrived saying this adjustment had been made before he was going to pay off the bill. The Council directed Deputy Clerk Steffensen to discuss the details of the situation with the former clerk. City Admin/EDA Director Hansen presented a request from Phil Schafer to have the charges against his property dismissed due to a water leak in his basement and no present curb stop to turn the water off at. Motion by Ringnell to approve Resolution 2013-13 Adopting Assessment for Unpaid Charges and to exclude Doug Schroeder from the list until

further research can be done, second by Ross. Ringnell, yea; Ross, yea; C. Behne, yea; Olson, yea; Resolution 2013-13 approved.

Motion by Ringnell to approve Resolution 2013-14 Accepting Donation of \$1,200 from the Federated Rural Electric Trust Board for the Purchase of a Vacuum Spine Board for the Sherburn Ambulance, second by Ross. Ringnell, yea; Ross, yea; C. Behne, yea; Olson, yea. Resolution 2013-14 approved.

#### Administrator Report

- September Box Office Report has been received

Motion to adjourn by Ringnell, second by Olson, carried. Meeting declared adjourned at 5:50 p.m. at which time the Council entered into a budget workshop session.

Deputy Clerk Nicole Steffensen