

MINUTES OF COUNCIL MEETING

June 21, 2010

A regular council meeting was duly called to order by Mayor Robert Roesler at 5:00 p.m. on Monday, June 21, 2010 with members Robert Roesler, Jim Poirot, Kurt Olson, Carroll Behne and Brad Ringnell present. Absent, none. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Ringnell to approve the updated agenda, second by Poirot, carried.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by Behne, carried.

Consent agenda including a fence permit at 504 S Lake Street, American Legion Club license, and payment of bills with the exception of two SFD reimbursements was declared approved.

Upon the recommendation of City Engineer Greg Mitchell of Bolton & Menk, motion by Ringnell to approve Resolution 2010-17 Receiving Bids and Awarding Contract on the North Osborne, West First, East Third and South Street Improvement Projects to Svoboda Excavating, Inc. of Jackson, MN in the amount of \$730,645.60, second by Olson. Poirot, yea; Olson, yea; Behne, yea; Ringnell, yea; Roesler, yea; Resolution 2010-17 approved.

City Admin Jamie Letzring and City Engineer Greg Mitchell reported on the WWTP preconstruction meeting with Magnum Construction that was held on Wednesday, June 16, 2010; a special audit will be required as a result of PFA funding for this project; a meeting will be scheduled with Byron Jost of Pettipiece and Associates regarding PFA funding.

I-90/State Hwy 4 street light repair permits are in the hands of the MNDOT engineering specialists and this project is moving forward.

Motion by Ringnell to approve compensation to Paul Schlaphoff for diagnostic work and repairs to the Theatre popcorn machine, and if the necessary repair parts are not available, directing City Admin Jamie Letzring to replace the machine, second by Behne, carried.

The annual public works employee safety program has been expanded to include all city employees and to incorporate the courses required by OSHA. OSHA requirements also include forming a safety committee to meet on a regular schedule.

Motion by Ringnell to approve Resolution 2010-18 Revolving Loan to Bruce & Carol Grant for Home Improvements pending the successful outcome of a credit review, second by Olson. Olson, yea; Ringnell, yea; Poirot, yea; Behne, yea; Roesler, yea; resolution 2010-18 approved.

Councilor Olson reported an exceptional weekend and good response to the Holiday Festival; Councilor Behne thanked the city crew for the extra mowing done in preparation. Mayor Roesler commented on the success of the bands at the park and liquor store during the weekend.

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At this time financial advisor Shannon Sweeney of David Drown & Associates arrived and presented the council with a preliminary bond schedule based on the competitive sale of a \$500,000 bond. Mr. Sweeney discussed the City of Sherburn bond rating and other financing options such as Build America Bonds (higher interest rates, not tax exempt, government-issued rebates, policy requirements and special audits) and the smaller negotiable sale bonds (higher interest rates, but much less issuance costs).

Motion by Ringnell to approve Resolution 2010-19 Providing for the Competitive Negotiated Sale of \$500,000 General Obligation PIR Fund Bonds, Series 2010A, second by Poirot. Ringnell, yea; Behne, yea; Olson, yea; Poirot, yea; Roesler, yea. Resolution 2010-19 approved.

Administrative report:

- City Admin Jamie Letzring and Deputy Clerk Irene Schlaphoff will begin the 2011 budget process in July.
- Local Access Channel 12 has been down for more than a week due to Midcontinent Communications' equipment failure and they are working on repairs.
- A technology audit by Midwest IT in Blue Earth will result in some changes being made to the City computer system, with off-site monitoring and improved efficiency, which should eliminate some technological problems.
- City Administrator is reconfiguring the Safety Training Manual to include the OSHA required training for liquor store employees, Fire Department training records, hands-on confined space entry, and updating the AWAIR manual.
- August 3-17, 2010 are the dates for filing council affidavits of candidacy; election day is Tuesday, November 2.

Next council meeting will be held on Tuesday, July 6, 2010 at 7:00 p.m. Motion to adjourn by Poirot, second by Olson, carried. Meeting declared adjourned at 6:03 p.m.

Irene Schlaphoff, Deputy Clerk