

Minutes of Council Meeting
July 21, 2008

A regular council meeting was duly held on Monday, July 21, 2008 at 5:00 p.m. with members present: Jim Poirot, Robert Roesler, Kurt Olson, Carroll Behne and Brad Ringnell. Absent, none. Mayor Roesler presided. Also present, City Adm/EDA Dir Sack Thongvanh and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve the minutes a written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills was declared approved.

Larry Weeks of EideBailly presented the 2007 audit and explained that Temperance Lake Ridge is now shown as separate from the EDA in order to more accurately depict activity, and the Fire Department fund is again combined within the General Fund as required. He explained that fund balances show the health of the City governmental funds, and net assets illustrate the health of enterprise funds such as Water/Sewer and Liquor. Because segregation of duties is not possible in small cities with limited staff, availability of reports and statements provide enough oversight. New GASB rules will mandate that the auditor may not draft financial statements within two to five years. The City of Sherburn is in sound financial health. Motion by Ringnell to accept the 2007 audit as presented, second by Poirot, carried.

Two bids for the purchase of 500 radio read meters were received and opened on July 15, 2008: Dakota Supply Group, \$84,667.50 (Badger Orion); and Northern Water Works, \$113,600.00 (Neptune E Coder). Representatives from the Badger and the Neptune systems were present to answer any questions regarding their meters and explain the features unique to their systems. They each assured the council that a 10-20% increase in accuracy may be realized by replacing the existing meters, most of which have been in place for more than twenty years. Cities are required to report annual water sales to the Department of Natural Resources, and sales must be within 10% accuracy of water pumped. By replacing aged meters, the City seeks to come into compliance with this DNR mandate. Questions were also raised regarding the availability of staff time needed to perform in-house utility billing. Motion by Ringnell to table any decision for the purchase of radio read meters until the August 4 council meeting, second by Behne, carried.

Motion by Ringnell to approve a request from the VFW League Baseball for a pulltab contribution in the amount of \$228.00, second by Behne, carried.

Following the second reading of Ordinance 2008-02 Establishing Truck Routes and Restrictions, motion by Ringnell to approve Ordinance 2008-02, second by Poirot. Poirot, yea; Ringnell, yea; Olson, yea; Behne, yea; Roesler, yea; Ordinance 2008-02 approved, effective upon publication.

Motion by Olson to authorize City Adm/EDA Dir Thongvanh to move forward with the repair of street light wiring along State Hwy 4 N so that the string of lights will be back in service as soon as possible, second by Poirot, carried.

Councilor Ringnell announced that he will be absent for the August 4th council meeting.

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Administrator report:

- Patching has been completed with an overage of 1000 sq ft, a difference that may have resulted from the removal of asphalt material in excess of what was measured.
- Sealcoating is delayed for two weeks, due to contractor's desire to obtain a product with better quality.
- Budget work is underway; council workshop dates are set for August 4th at 5:00 pm and August 18th at 5:30 p.m. Motion by Ringnell to change the date of the second council meeting to August 25th at 5:00 p.m., second by Poirot, carried.
- Martin County is going with GIS mapping and cities may participate for a one-time fee of \$1200 and an annual fee of \$400.

Motion to adjourn by Poirot, second by Olson, carried. Meeting declared adjourned at 6:40 p.m.

Deputy Clerk Irene Schlaphoff