

Minutes of Council Meeting
May 18, 2009

A regular council meeting was duly held on Monday, May 18, 2009 at 5:00 p.m. with members Kurt Olson, Jim, Poirot, Robert Roesler, Carroll Behne and Brad Ringnell present. Absent, none. Mayor Roesler presided. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff.

In Public Comment, Councilor Behne asked about the employee summer hour schedule, and announced that Carlee Hunter's dogs have been returned to her as a result of her court appeal.

Motion by Poirot to approve the agenda, second by Ringnell, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills and temporary beer licenses for the Sherburn Lions and the Sherburn Fire Department during the Holiday Festival was declared approved.

Engineer Greg Mitchell of Bolton and Menk was present with plans and specifications for the South Manyaska Street project and to seek authorization to advertise for bids. Mr. Mitchell explained that the railroad will provide the labor to install concrete crossing planks, but material costs must be absorbed by the City. If a spur line should be located in this area, railroad officials have suggested that South Manyaska Street be closed from Front Street to Fairmont Avenue to reduce railroad liability, which would also eliminate the need for concrete crossing planks. Assessments would be adjusted if a portion of South Manyaska Street is closed.

Motion by Ringnell to approve Resolution 2009-05 Approving Plans and Specifications and Ordering Advertisement for Bids for South Manyaska Street Improvements, second by Olson. An addendum to alter the plans and specifications will be necessary if a portion of South Manyaska Street is closed. For purposes of pedestrian safety, sidewalks will be included in the plans. Olson, yea; Poirot, yea; Roesler, yea; Behne, yea; Ringnell, yea. Resolution 2009-05 approved. Advertising for bids will begin May 19th, with bid opening on June 15th at 11:00 a.m.

At this time the second reading of Ordinance 2009-01 was held Amending Section 302.01 to Include the Elimination of Grass at a Height of Greater Than Six Inches and Amending Section 302.03 to Add Grass Higher than Six Inches to be a Nuisance and Authorizing the City Council to Establish the Fees for Removal by Resolution. Motion by Ringnell to approve Ordinance 2009-01, second by Poirot. Ringnell, yea; Poirot, yea; Behne, yea; Olson, yea; Roesler, yea. Ordinance 2009-01 passed and will be effective upon publication. The fee will be established and adopted at the next council meeting.

Motion by Poirot to approve Resolution 2009-06 Authorizing City of Sherburn to be a Party to Minnesota Water Agency Response Network (MNWARN), second by Olson. MNWARN is a mutual aid agreement among governmental units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency. Roesler, yea; Olson, yea; Ringnell, yea; Behne, yea; Poirot, yea; Resolution 2009-06 approved. Any fees associated with the mutual aid are set by FEMA; City Adm/EDA Dir Letzring will send a certified copy of the resolution to the Secretary of the Statewide Committee of MNWARN.

With less than six hours remaining before the legislature is expected to announce actual LGA reductions, and in light of the budget consequences of proposed massive cuts, motion by Roesler to rescind the action taken at the January 5, 2009 council meeting where blanket approval was given to allow council, clerk and administrator attendance at conferences and seminars when posted, and to require consideration and approval of same on an individual basis, second by Olson, carried.

Mayor Roesler reported that he has spent much time listening to testimony regarding the effects and impact the proposed LGA cuts will have on other cities.

Administrative report:

- I & S Group has recommended a structural design be conducted on the Community Hall restrooms before any renovation takes place. The design will cost \$1500 and should take approximately three weeks to complete.
- Task Force is planning a Memorial Day Picnic in the Park fundraiser for Community Hall improvements.
- Gravel has been delivered and spread; more than 400 tons have been stockpiled.
- Completed Revolving Loan Fund applications have not yet been returned.
- A local resident is painting fire hydrants as a community service project.
- Hydrant flushing is scheduled to take place May 26-29.
- Owners of the Baptist Church property plan to have demolition of the remaining structure completed in the next month. Motion by Ringnell to direct City Adm Letzring to contact the owners and require a security fence around the property until the project is complete, second by Poirot, carried.

At this time, City Adm/EDA Dir Letzring presented for approval the following list of budget modifications for 2009:

1. Decrease in designated amounts to be set aside for future purchases: \$16,220
2. Reduction in Police Department budget: \$4,390
3. Elimination of overtime hours: \$4,600
4. Reduce budgeted amount for admin salary/eliminate salary increase: \$6,000
5. Increase contribution from Municipal Liquor Store: \$5,000
6. Sale of excess equipment: \$5,000

In order to eliminate overtime hours, it will be necessary to cut services; therefore, City Hall will be closed two afternoons a week effective June 15th. Motion by Poirot to approve the aforementioned budget cuts totaling \$41,210 for fiscal year 2009, second by Behne, carried.

Additional budget reductions in the amount of \$84,347 will need to be made during the 2010 budget planning sessions. Mayor Roesler encouraged council to consider ideas that will realize savings in the future.

Motion to adjourn by Ringnell, second by Olson. Meeting adjourned at 6:10 p.m., at which time council met at the Sherburn Fire Hall to tour the finished restroom facility in the incubator space. The next council meeting will be held at 7:00 p.m. on Monday, June 1, 2009.

Irene Schlaphoff, Deputy Clerk