

MINUTES OF COUNCIL MEETING  
January 24, 2011

A regular council meeting was duly called to order by Mayor Robert Roesler on Monday, January 24, 2011 at 5:00 p.m. with members Carroll Behne, Kurt Olson (5:30 pm), Robert Roesler, Jeff Ross and Brad Ringnell present. Absent, none. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Behne to approve the updated agenda, second by Ross, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Ross, carried.

Consent agenda including payment of bills was declared approved.

Helen Murphy, Ed Lee and Wes Strausser were present on behalf of the Lake Promenaders square dance club to request the use of the Community Hall on the second and fifth Saturday evenings of the month. Discussion was held regarding noise levels during the movie, rental rates, and scheduling conflicts with other regular events. Concern was expressed regarding the health risks and legalities of using styrofoam to block the vents underneath the stage extension in order to prevent sound travel to the theatre area. Motion by Behne to approve the Lake Promenaders' request pending results of the investigation of noise level, air flow and other consequences of blocking vents, including responsibility for placement and removal of styrofoam, approval of theatre managers, and pursuant to agreement for cleanup, second by Ringnell, carried. Mayor Roesler asked that the group provide a contact person for City Admin Jamie Letzring.

Motion by Ringnell to approve a request from Fire Chief Bert Schwager to send six firefighters to the South Central Fire School in Mankato on March 5-6, and to attend quarterly South Central meetings, quarterly Middle 9 meetings and quarterly EMS meetings throughout the year, second by Behne, carried.

Motion by Ringnell to approve Resolution 2011-01 Adopting the 2011 Fee Schedule with the addition of an ambulance run report copy fee of \$25.00, second by Ross. Behne, yea; Ross, yea; Ringnell, yea; Olson, yea; Roesler, yea; Resolution 2011-01 approved. Adjustments to the fee schedule can be revisited at a later date, if necessary.

Motion by Ringnell to approve Resolution 2011-02 Revolving Loan Fund Application for Home Improvements from Mike and Kelly Godden, second by Olson. Ross, yea; Ringnell, yea; Behne, yea; Olson, yea; Roesler, yea. Resolution 2011-02 approved.

Motion by Ringnell to approve Resolution 2011-03 Accepting a \$2500 Donation from Northern Border Pipeline for repairs to the Sherburn Fire Department grass rig, second by Behne. Ringnell, yea; Olson, yea; Ross, yea; Behne, yea; Roesler, yea; Resolution 2011-03 approved.

An updated building lighting proposal from The Retrofit Companies reflecting the change orders for placement and type of lighting as requested by the Fire Department was reviewed, as well as a proposal from Kuehl Electric that was received late in the day. Motion by Behne to table any decision until the February 7 meeting in order to answer questions regarding rebates, locations, warranties, fixtures, time frame for completion, and assuring that the quotes are for identical services, second by Ringnell, carried.

At this time Mayor Roesler distributed a ground rules hand-out and introduced City Admin Letzring's City Council Orientation presentation during which Mrs. Letzring provided general city information regarding structure and chain of command, and defined the role of councils, mayors, administrators and city staff, as well as their scope of authority. This presentation is the first of a three-part series that Mrs. Letzring has prepared for elected officials.

Mayor Roesler reviewed the police report with the council, pointing out trends in the type and number of calls, and the data comparison with previous year statistics. Councilor Olson expressed concern with the piles of snow near the railroad tracks on 70th Ave and elsewhere in town; Councilor Behne inquired about the use of the blade on the payloader, which was put back to use in order to speed up snow removal, and can be very effective under certain

circumstances. Mayor Roesler spoke of budget cuts that had been made in anticipation of LGA reduction, the possibility that further cuts may be made and the effect this will have on our way of doing things.

Administrator report:

- Maxfield Research, contacted by Tealwood Management, estimated that a full facility feasibility study for the Temperance Lake Ridge expansion will cost \$7800, which is \$2400 more than anticipated and previously approved. Motion by Ringnell to search for another company this week to conduct a feasibility study to be started immediately for memory care expansion, second by Ross, carried. Mayor Roesler requested that the study include twenty-year projections, or the life of the bond.
- Midcontinent Communications contract with Temperance Lake Ridge has been signed and cable service should be in place by the first part of February.
- All pumps at the wastewater treatment plant have been installed and primary clarifier work should begin shortly. Landscaping and painting will be done in the spring.
- Audit field work will take place March 8th and March 11th. City offices will be closed on those days.
- Nurse Director Lisa Lange and Senior Dining Manager Kathy Ficken report that senior dining at Temperance Lake Ridge is going well, participation has increased significantly and all are very pleased with the meals. The Senior Dining Site at City Hall will remain for the use of the seniors in our community.
- Consider cancelling second meeting in February due to vacation and work schedules.
- Water main break on Kenzie Street occurred on Friday, January 21st; digging six feet took close to six hours because of the four feet of frost. Repairs were completed at 8:00 p.m.
- Public Works Foreman Travis Schuett is requesting to attend the MPCA wastewater conference in March to recertify his Class C wastewater license and test for the Class B license. Motion by Olson to authorize attendance at the wastewater conference, second by Ross, carried.

Motion to adjourn by Ringnell, second by Olson, carried. Meeting declared adjourned at 6:34 p.m. Next meeting will be held at 5:00 p.m. on February 7th.

Irene Schlaphoff, Deputy Clerk