

## MINUTES OF COUNCIL MEETING

August 9, 2010

A regular council meeting was duly called to order by Mayor Robert Roesler on Monday, August 9, 2010 at 5:00 p.m. with members Kurt Olson, Carroll Behne, Robert Roesler, Brad Ringnell and Jim Poirot present. Absent, none. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Ringnell to approve the agenda, second by Olson, carried.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by Behne, carried.

Consent agenda including payment of bills was declared approved.

Motion by Olson to approve the updated Personnel Policy to include Sec. 34 restrictions on use of city equipment and facilities, second by Behne, carried.

City Admin Jamie Letzring reported that the PFA loan for the wastewater treatment plant improvements in the amount of \$980,000 has been locked in at a 1% interest rate for twenty years. A final copy of the agreement is forthcoming. Mrs. Letzring explained the procedure in place for making payments to the contractor, which must be concluded within a 30-day window. The City's cash position does allow for making timely payments to be reimbursed by PFA. She also reported that construction equipment is moving in at this time, and Magney Construction has agreed to compensate the City of Sherburn \$100/hr for two hours of use of our equipment and staff. In related business, it is necessary to find an alternative location to store the Joint Powers jetter truck during winter months while the area is under construction.

Discussion was held regarding the Fire Department equipment replacement plan and the funding for a tanker-pumper unit to replace the tanker unit as desired by the Fire Department. Mayor Roesler called for a consensus of all affected townships, requesting that a meeting of township and city officials take place within the month, at a special council meeting, if necessary.

Administrator report:

- City staff is working with Greg Mitchell of Bolton & Menk to locate the water main needed to install a fire hydrant at the fire hall per the request of the Fire Department. Price estimates for material and labor will then be brought to the council.
- Bruce and Carol Grant have fulfilled the requirements for the revolving loan fund and have received the loan approved at a previous meeting.
- Street lights on Hwy 4 north near the exit ramps on I-90 have been repaired and are in working order. City guidelines have been extended with Gopher One Call to include this area.
- Once the PFA draft loan agreement has been received from MPFA, a copy will go to our bond counsel; the first payment request in the amount of \$36,290 has been received from Magney Construction.
- Svoboda Excavating plans to mobilize at the end of August and commence construction on N Osborne/W First Street the first week of September. A pre-construction meeting will be scheduled prior to construction.

At 5:35 p.m. council recessed to enter into a budget workshop session; at 7:00 p.m. council reconvened and entered into closed session for the purpose of administrator review. Motion by Ringnell to adjourn closed session, second by Olson, carried. Meeting declared adjourned at 7:27 p.m. The next council meeting will be held Monday, August 23, 2010 at 5:00 p.m.

Irene Schlaphoff, Deputy Clerk