

MINUTES OF COUNCIL MEETING  
August 3, 2009

A regular council meeting was duly held on Monday, August 3, 2009 at 7:00 pm with members present: Robert Roesler, Jim Poirot, Kurt Olson and Carroll Behne. Absent, Brad Ringnell. Mayor Roesler presided. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Olson, carried.

Motion by Behne to approve the minutes as written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills was declared approved.

Motion by Poirot to approve Resolution 2009-12 Approving Revolving Loan Fund Disbursement to Brian and Laura Johnson in the amount of \$7,500 for Home Improvements and Resolution 2009-13 Approving Revolving Loan Fund Disbursement to Steven and Marie Landsteiner in the amount of \$10,000 for Improvements, second by Roesler. Behne, yea; Olson, yea; Poirot, yea; Roesler, yea; Resolutions 2009-12 and 2009-13 approved.

Sylvan Struck was present to request permission to mow a foreclosed property for the City of Sherburn in return for reimbursement. Mr. Struck was advised that the City does not own this property and he could make this offer to the foreclosure institution, as they will be responsible for all maintenance. Mayor Roesler took this opportunity to explain to all present the cost to the taxpayers for cleaning up abandoned properties.

Dorothy Behne appeared before the council on behalf of the Civic & Commerce regarding maintenance of the north City entrance sign, and was informed that even though our employees mowed the area one time before the Holiday Festival, it is still State property. Mrs. Behne was advised to contact the local state maintenance crew and request additional attention to the north City entrance.

Dorothy Behne also spoke with the council on behalf of the Task Force to urge the City to move forward immediately and seek bids for the Community Hall restroom renovations that would result in one handicapped accessible unisex room with an entrance from the storage room. Mrs. Behne was asked if the Task Force had compiled a written prioritized list of projects complete with timelines, along with their mission statement, as had been previously requested, so that the council could know and understand expectations of the group and include the plans in the budget process. Mrs. Behne stated that the restroom is first priority. She requested that bids for the restroom project be received by the September 8<sup>th</sup> council meeting, and that a joint Task Force/Council informal discussion be scheduled. A written priority list and the Task Force mission statement will be provided.

Mayor Roesler reported on the South Manyaska Street preconstruction meeting that was held on July 23<sup>rd</sup> with representatives from all involved parties, and was very informative. A 1969 vintage manhole at the intersection of East 5<sup>th</sup> Street and North Manyaska could be repaired when the South Manyaska project is underway.

As per the employee review conducted on July 20<sup>th</sup>, motion by Olson to approve a \$1000 increase in annual salary for City Admin/EDA Director Jamie Letzring effective August 1, 2009, second by Poirot, carried.

Councilor Behne praised the Prairie Fire Children's Theatre production at the Sherburn Theatre over the weekend; Councilor Olson questioned the time limits on building permits.

Administrator report:

- Beemer Companies are mobilizing for the South Manyaska Street project, which may begin this week; the road will remain closed to through traffic until the railroad portion is completed some time in September or October.
- Baptist Church demolition project is complete.
- Two water shut-off valves have been replaced and three more are scheduled in the upcoming week.
- On-going Hwy 4 street light outages have been reviewed by the state electrician and crushed underground wiring has been detected. This will require boring and replacement; quotes will be sought so a decision can be made whether or not to repair these lights.
- Sherburn Fire Department will be assuming temporary responsibility for Ceylon territory west of Hwy 263.
- Reminder: Budget workshops are scheduled for August 17<sup>th</sup> following the 5:00 council meeting, and August 26<sup>th</sup> at 5:00 p.m.

Mayor Roesler informed councilors that the updated SWPD Policies and Procedures Manual is complete and available for review.

Motion to adjourn by Poirot, second by Olson, carried. Meeting declared adjourned at 8:17 p.m.

Deputy Clerk Irene Schlaphoff