

MINUTES OF COUNCIL MEETING
October 19, 2009

A regular council meeting was duly called to order by Mayor Robert Roesler on Monday, October 19, 2009 at 5:00 p.m. with members Kurt Olson, Robert Roesler, Jim Poirot, Brad Ringnell and Carroll Behne present. Absent, none. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Ringnell, carried.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by Ringnell, carried.

Consent agenda including payment of bills and a fence permit for Paul Weseman was declared approved.

Chief Brad Hughes of the SWPD introduced Officer Chad Bonin who has been hired as a part-time officer for the department.

City Engineer Greg Mitchell of Bolton & Menk was present with an update on the nearly-completed South Manyaska Street project, and to discuss the schedule for certifying special assessments. The sidewalk will be finished after the railroad has placed the concrete slab; it should not be necessary to roll back the sod.

Mr. Mitchell also addressed televising infrastructure for future street repairs, and advised that a cutter nozzle on the jetter may not be able to penetrate mineral deposits in the sanitary sewer lines. Public Works employees Travis Schuett and Mark Updike were present to answer questions regarding the capabilities and limitations of the jetter truck and camera equipment owned by the Joint Powers Equipment. Options such as leasing the equipment or outsourcing were discussed, and it was decided to contact JPE entities to see if there is any interest in the purchase of the attachment and include them in a demonstration. Council consensus was to identify the streets in greatest need of repair, video the infrastructure and determine if total reconstruction is necessary.

Mr. Mitchell agreed with a suggestion by Public Works Foreman Mark Updike that reducing the width of residential streets to the standard 36' during reconstruction would result in a cost savings; he also updated Council regarding additional work that will be done on West Fifth Street.

Three construction and two plumbing quotes were reviewed for the Community Hall restroom project. Total project costs exceed \$7,000, which is the amount the Task Force has available and it will be necessary for City funds to cover the shortfall. City Administrator Jamie Letzring was directed to hire the appropriate contractors and to consider completion time in her selection.

Motion by Behne to approve a pulltab contribution in the amount of \$200 to the Regional Worship Center for the Children's Fall Carnival, second by Poirot, carried.

Administrator report:

- Civic and Commerce is planning a soup and sandwich/classic movie fundraiser on Sunday, December 6th for improvements to the Community Hall men's room.
- The Energy Audit paid for by Minnesota Energy was performed on October 15th, and it is anticipated that the results will be available in the upcoming week.
- MCW has booked the theatre through November for the musical production rehearsal, with performances on November 20-22.

Admin report, continued:

- SMC has completed over 2000 sq ft street patching.
- Annual safety training will take place at Sherburn City Hall on Friday, October 23rd with the cities of Dunnell, Welcome, Trimont and Butterfield.
- Air ducts will be cleaned and furnaces will be serviced at the Town Houses.
- Crosswalks at school crossings have been painted and the W Temperance Lake Road speed limit signs have been installed.
- As discussed in the previous council meeting, contact has been made with property owners at 208 Fairmont Ave and progress is being made.
- According to Bolton & Menk engineer Kelly Yahnke, Wastewater Treatment Plant upgrades are still on schedule, using the PFA funding timelines.
- The Sherburn Fire Department had decided to purchase an ambulance cot in the amount of \$6,000 from funds raised by Fire Relief Association fundraisers and local grant dollars. The purchase was subsequently upgraded from a standard cot to a pneumatic cot at a cost of \$11,000; however, funds are not available to cover the additional cost. SFD feels confident they will be able to raise enough money over the next few years, but in the event they are not successful, an agreement will have to be reached on how to complete the payment obligation. According to the SFD, no-interest installment payments are available. Mayor Roesler suggested better communications and a consensus before future purchase decisions are made.

Motion to adjourn by Poirot, second by Behne, carried. Meeting declared adjourned at 6:12 p.m.

Irene Schlaphoff, Deputy Clerk