

## MINUTES OF COUNCIL MEETING

March 1, 2010

A regular council meeting was duly called to order on Monday, March 1, 2010 at 7:00 p.m. by Mayor Robert Roesler. Members present, Jim Poirot, Robert Roesler, Kurt Olson, Carroll Behne and Brad Ringnell. Absent, none. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Olson, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills was declared approved.

City Admin Letzring distributed and explained the preliminary bond schedule received from financial advisor Shannon Sweeney of David Drown Associates for the North Osborne Street project, with assessed costs, revenues, and levy requirements for each option as discussed at the 02/16/10 council meeting. Engineer Greg Mitchell of Bolton and Menk was present to advise the council on the availability of PFA loans towards the street project in conjunction with the wastewater treatment plant upgrade. An amendment to the WWTP application will be necessary if the project is extended to include addressing inflow and infiltration along North Osborne and West First Streets. Discussion followed regarding the costs and levy requirements associated with Options 1 & 2 (one block of North Osborne) versus Option 3 (additional four blocks of North Osborne). Councilor Behne felt strongly that the City should proceed with reconstruction of the entire street in order to save on mobilization and increased costs in the future. With additional unfunded mandates and the uncertainty of LGA reductions, Councilors Ringnell and Olson felt the North Osborne extension should be postponed until after South Main Street GO Bond 2000 is retired in 2015.

Motion by Ringnell to proceed with project Options 1 & 2 as outlined by Greg Mitchell and delay any activity on the additional four blocks of North Osborne, second by Poirot, carried 4-1 with Behne casting the dissenting vote.

Motion by Ringnell to direct Bolton & Menk to prepare a feasibility report for the North Osborne Street project Options 1 & 2, second by Poirot, carried.

Engineer Greg Mitchell answered questions and received clarifications regarding drainage issues in the area of NuWay Coop, grade reductions at the intersection of North Prairie and West First Street, cost savings associated with narrower streets, and sidewalk policies.

Motion by Ringnell to approve a pulltab request in the amount of \$100 for the Martin County Library Sherburn Branch Summer Reading Program, second by Olson, carried.

Yard and Garden (spring leaf pickup) has been scheduled for April 28, 2010 and City-wide clean up ("Junk Day") has been scheduled for May 5, 2010. Because significant cost savings will be realized with a monitored centralized collection site instead of curbside pickup, this will be the final year for curbside junk collection. A centralized location will be selected and service clubs will be contacted to assist the elderly and those who are unable to transport. Leaf pickup will remain curbside.

Pastor Steve Wilson appeared on behalf of the Task Force with an updated priority list that included new kitchen appliances and ventilation at the Community Hall, and theatre stage ceiling repairs for purchase and installation of a retractable movie screen. Pastor Wilson informed the council that a talent show fundraiser for the Community Hall project will be held at the theatre on March 21<sup>st</sup>, as well as a dinner at the Community Hall to raise funds for the MCW music program. He also distributed brochures for a handicapped rail system that would be more cost effective than the lift as previously discussed by the Task Force.

Mayor Roesler expressed concerns about the future of the Community Hall renovations, given the budgetary and economic concerns facing all communities; Councilor Olson commended the efforts of the Task Force in preserving the community hall. The Task Force was reminded to coordinate all plans with the City Administrator.

Motion by Ringnell to table action regarding the topic of outsourcing City payroll until the next council meeting, second by Poirot, carried. Outsourcing payroll is being studied to make more efficient use of staff time and to allow for separation of duties per the Internal Control Policy.

Motion by Ringnell to adopt the Public Access Channel 12 Advertisement Policy as modified with the deletion of item 1(c) in the event the capability of live broadcast is acquired, second by Poirot, carried.

Mayor Roesler informed the council that the date for the Region Nine meeting as discussed at the 02/16/10 council meeting has not yet been determined, and LGA numbers as announced on March 2<sup>nd</sup> have been revised.

Administrative report:

- Community Hall restrooms are nearing completion; Boesch Electric is installing conduit for heat and motion sensors for lighting, as well as additional outlets along the south wall of the Community Hall.
- Municipal Liquor Store roof sustained six to eight feet of snow load; a snow blower was hired and removed two truckloads of snow.
- Attic insulation can be installed at the east end of the theatre; Councilor Ringnell stated that access to the west end can be gained through the safe. Cost to install twelve-inch fiberglass insulation is \$5,000.
- WWTP walk-through meeting will be held at City Hall on March 9<sup>th</sup> at 1:30 p.m.; bid opening is scheduled for March 18<sup>th</sup> at 2:00 p.m. at City Hall
- Loss Control Workshop will be held on April 6<sup>th</sup> in Springfield.

Motion by Ringnell to approve City Administrator, Deputy Clerk and Public Works attendance at the Loss Control Workshop in Springfield, MN on April 6, second by Poirot, carried.

Motion to adjourn by Poirot, second by Behne, carried. Meeting declared adjourned at 8:40 p.m.

Deputy Clerk Irene Schlaphoff