

MINUTES OF COUNCIL MEETING
March 17, 2008

A regular council meeting was duly held on Monday, March 17, 2008 at 5:00 p.m. Members present, Robert Roesler, Kurt Olson, Carroll Behne and Jim Poirot. Absent, Brad Ringnell. Mayor Roesler presided. Also present, City Adm/EDA Dir Sack Thongvanh and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Olson, carried.

Motion by Olson to approve the minutes as written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills was declared approved after discussion was held regarding development of a policy that would address limitations and restrictions on travel expenses.

Councilor Behne inquired about the status of the City entrance sign lighting and was informed that the cost of installation was much higher than the Chamber had anticipated, and they have no plans in place to raise money for this project.

Lisa Lange was present on behalf of the Yellow Ribbon Initiative to request a pulltab donation for the Yellow Ribbon Bowlathon for Suicide Prevention and Awareness to be held on April 19th in Fairmont. Motion by Poirot to approve a contribution in the amount of \$125 towards this program, second by Olson, carried.

Following review of the final draft of the Internal Control Policy, motion by Poirot to approve Resolution 2008-06 Establishing an Internal Control Procedure Policy for the City of Sherburn, second by Behne. Roesler, yea; Olson, yea; Behne, yea; Poirot, yea. Resolution 2008-06 approved.

City Admin Thongvanh submitted a request for approval to purchase billing software for the radio read meter program. Discussion was held concerning the advantages of radio read meters, including accuracy, efficiency, and enhancement to City services, and the total cost of the meters and computer program. Motion by Roesler to approve the purchase of the billing software for the radio read meter program, second by Behne, carried.

Mayor/Council report:

- Parking on residential streets during snow removal operations continues to be a problem, and the ordinance will be aggressively enforced in the future. Steps will be taken to fully inform the public regarding the dangers of this practice and consequences for violation.
- Councilor Olson questioned a request for reimbursement from the Fire Department and inquired about restrictions and limitations on business/travel expenses. He was informed that a policy is presently being developed.

Admin report:

- Ditch 81 will be a topic for discussion at the April 7th council meeting; county representatives will be present.
- The third bid received for Community Hall floor repairs has been submitted to the insurance company.
- Recodification of City Ordinances will occur in June; City Park shelter renovations will resume this spring; fee schedule has been completed; and CIP work sessions will take place in May.
- Bolton & Menk is working with MCW on the improvements they would like to make in conjunction with the West Fifth Street project. Financial advisor Shannon Sweeney and the city attorney are being consulted.
- City Hall will be closed on Good Friday.
- City administrator will be out of the office March 26-28.
- Special council meeting will be held Monday, March 31st at 5:00 p.m. to approve plans and specifications and authorize bids for the West Fifth Street project.

Motion to adjourn by Poirot, second by Olson, carried. Meeting declared adjourned at 5:50 p.m.

Deputy Clerk Irene Schlaphoff