

MINUTES OF COUNCIL MEETING
August 23, 2010

A regular council meeting was duly called to order by Mayor Robert Roesler on Monday, August 23, 2010 at 5:00 p.m. with members Robert Roesler, Kurt Olson, Jim Poirot, Carroll Behne and Brad Ringnell present. Absent, none. Also present, City Admin/EDA Dir Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Ringnell, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Olson, carried.

Consent agenda including payment of bills was declared approved.

Martin County Library Director Jenny Jepson and Sherburn Branch Librarian Becky Tish were present to update the council on recent library activities, services and upcoming events. An adult reading program and family services have been established, resulting in increased library usage and social interaction. Ms. Jepson answered questions regarding budget cuts and the effects of electronic reading devices.

The first reading of Ordinance 2010-02 Amending Sec 901.04 Subdiv 2(c) Residential District to Include Residential Group Homes and Attached Administrative Offices as a Conditional Use. Questions were posed regarding adequate parking space.

An updated Travel Policy was distributed for review, modified to expand the definition of mileage reimbursement and clarification of lodging reimbursement. Discussion was held regarding the most accurate way of calculating direct routes and setting a fair and standardized formula.

Motion by Ringnell to approve a request for City Admin Jamie Letzring and Deputy Clerk Irene Schlaphoff to attend the LMC Regional meeting in Walnut Grove on October 13, 2010, second by Olson, carried.

Motion by Ringnell to proceed with the installation of an additional fire hydrant at the Fire Hall for the purpose of filling tanks and training, with an approximate cost of \$2000, second by Poirot, carried.

Budget discussions continued with a review of the EDA budget and rental revenues; a proposed budget and levy must be certified by September 15, 2010. The next council and EDA meetings will be held on September 13, at which time the proposed budget will be submitted for certification.

Motion by Ringnell to direct City Admin Jamie Letzring to begin the procedure to change council meeting times to 5:00 p.m. on the first and third Mondays of each month, second by Poirot, carried.

Councilor Olson reported that the gazebo being built by the Sherburn Lions Club at Temperance Lake Ridge has been painted and the wheelchair access sidewalk has been dug out; Councilor Ringnell inquired about the Capital Improvement Plan, school crosswalk light, and brush growing next to the railroad tracks; Councilor Poirot addressed repairs to the sidewalk on the south side of the former hotel lot and suggested that snow no longer be stockpiled on that lot. Councilor Behne reported that the Civic & Commerce group will purchase a chair cart for the Community Hall; and expressed concern about a trailer on South Manyaska Street that is a hazard to public safety.

Mayor Roesler shared an analysis of the impact on Minnesota cities if LGA was eliminated. He stated that other councils are discussing alternative revenue sources and consolidation of services.

Admin report:

- Follow-up on capacities and maintenance checks of WWTP generator;
- Meeting will be held with TLR Nurse Director Lisa Lange to discuss the future of Memory Care, and the generator needs at TLR.
- Pearson Brothers have inspected the sealcoating on South Main Street and have assured that there are no problems; washboarding was caused by excess gravel, high temperatures and rainy conditions. Sweeping is not recommended for 30-90 days.
- Because our population has dropped below 1000, it is no longer necessary for the City of Sherburn to file a State of Minnesota Water Supply Plan unless it becomes necessary to drill a new well or if population increases.
- A preconstruction meeting for the W First Street/N Osborne/E Third Street/South Street project will be held on Tuesday, August 24th at 2:00 p.m. at Sherburn City Hall.
- A meeting with townships to discuss equipment replacement will be held on Wednesday, September 15, 2010 at 7:00 p.m.
- The next council meeting will be held on Monday, September 13th at 5:00 p.m. followed by an EDA meeting at 6:00 p.m. to discuss the Revolving Loan Fund and Temperance Lake Ridge windows, generator and Memory Care.

At 6:45 p.m., council recessed into closed session for the purpose of administrator review. Council reconvened at 7:30 p.m. with a motion to adjourn by Poirot, second by Olson, carried. Meeting declared adjourned at 7:30 p.m.

Irene Schlaphoff, Deputy Clerk