

## MINUTES OF COUNCIL MEETING

October 18, 2010

A regular council meeting was duly called to order at 5:00 p.m. on Monday, October 18, 2010 by Mayor Robert Roesler with members Jim Poirot, Robert Roesler, Kurt Olson, Carroll Behne and Brad Ringnell in attendance. Also present, City Admin/EDA Director Jamie Letzring and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Ringnell, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills was declared approved.

Sharon Huse and Cindy Ford were present on behalf of the Civic and Commerce Shop Sherburn promotion to request the use of the Pocket Park electrical pole to illuminate the Hospice Tree throughout the month of December. They recapped the activities planned for the event, commencing with the ceremonial lighting of the Hospice Tree on December 3<sup>rd</sup>. Motion by Olson to approve the use of Pocket Park electrical utilities for Shop Sherburn events through the month of December, second by Poirot, carried.

City Administrator Jamie Letzring informed the council that curb and gutter is scheduled to be poured this week at the N Osborne/W First Street project, weather permitting. The public works department has been pumping and hauling biosolids for several days; Magney Construction is working on pumps in the WWTP basement and waiting for the arrival of clarifier equipment.

A request has been made for the use of the former Chamber office on Main Street as a rental property for a small business location. It was determined that because this area has no heat or water and is not up to code, renting this space is not possible.

Councilor Olson commented on the progress made on the street construction, and expressed concern about a residential property in the area being overcome with junked items. Councilor Ringnell inquired about inflow that is still occurring at Elm Street and 70<sup>th</sup> Avenue. City Administrator Letzring stated that the project engineer is aware of this and the source is being investigated. Ringnell also asked that a plugged culvert on Second Street be put on the list for 2011 and the area be considered as a retention basin or rain garden. Councilor Behne reported that the mystery dinner theatre on October 16<sup>th</sup> was a good performance and well-attended; and a candidate forum will be held at the theatre on October 25, 2010.

Mayor Roesler and City Administrator Letzring will be attending a FEMA meeting on October 21<sup>st</sup> to learn about flood relief programs for this area; Mayor Roesler will attend a Homeland Security Emergency Management mock biosecurity meeting sponsored by the USDA on November 9, 2010.

Discussion was held regarding the rental or purchase of leaf-vac equipment to assist in the removal of leaves in the residential district. Street sweeping is a slow process that is made difficult this year with the major projects that are taking place. City Admin Letzring will look into the costs of leaf-vac equipment and leaf removal expenses.

Administrator report:

- Refuse contract with Waste Management expires this year; RFPs will be sought for refuse hauling.
- Because of a conflict, the meeting with neighboring city councils has been postponed to November 8<sup>th</sup>.

- Erik Anderson has been hired to replace the alley apron and sidewalk south of the former hotel lot; work will begin the middle of this week.
- Tree trimming is continually in progress as time becomes available to the public works staff, and has been completed on South Main Street, the sealcoated streets and obstructed stop signs.
- Greg Rabbe has informed us that the county will begin cleanout of the ditch culvert late next week.
- Estimates are being sought for replacement of the rock façade at Temperance Lake Ridge, using either similar rock or cement board shakes.
- Generator installation at Temperance Lake Ridge has been delayed until decisions are made regarding the expansion of Memory Care. Design plans are in progress and an architectural firm will be at the November 15<sup>th</sup> meeting with plans and estimates.
- Laraway Roofing has completed the repairs on the leaking clinic roof.
- Crosswalk street signs may be installed next year at a cost of \$240 each, and must follow restrictions imposed by MnDOT.
- A video from the October 13<sup>th</sup> LMC Regional meeting that was held in Walnut Grove was shown on how to raise citizen awareness of the challenges and financial constraints all cities are experiencing.

Motion to adjourn by Ringnell, second by Olson, carried. Meeting declared adjourned at 6:12 p.m.

Irene Schlaphoff, Deputy Clerk