

MINUTES OF COUNCIL MEETING  
August 25, 2008

A regular council meeting was duly held on Monday, August 25, 2008 at 5:00 p.m. Members present, Robert Roesler, Jim Poirot, Kurt Olson, Carroll Behne and Brad Ringnell. Absent, none. Mayor Roesler presided. Also present, City Adm/EDA Director Sack Thongvanh and Deputy Clerk Irene Schlaphoff.

Motion by Poirot to approve the agenda, second by Ringnell, carried.

Motion by Ringnell to approve the minutes as written and sent to each council member for study, second by Poirot, carried.

Consent agenda including payment of bills and Resolution 2008-19 was declared approved. Motion by Roesler to approve Resolution 2008-19 Appointing Election Judges for 2008 Primary and General Elections, second by Ringnell. Roesler, yea; Poirot, yea; Olson, yea; Behne, yea; Ringnell, yea. Election judges are: Head Judge Bruce Haugen, Larry Lee, James Theobald, Marsha Sickler, and Alternate Irene Schlaphoff.

Greg Mitchell of Bolton & Menk was present to update the council regarding the West Fifth Street project: Final wear coat was applied August 22<sup>nd</sup>, striping will be done on August 26<sup>th</sup>, and sod August 29<sup>th</sup>. Light poles are on order with an expected eight-week delivery date. All work has a warranty of two years from final payment in October 2008. In response to a question regarding mill and overlay versus patch and sealcoating, Mr. Mitchell advised that mill and overlay is a very good idea on streets where infrastructure is sound.

Nathan and Dorothy Behne appeared before the council to inquire how building permit fees are established, as they felt that the fee for their project seemed much higher than fees for similar projects in the area. Building Inspector Darin Haslip was present to explain that permit fees are based on project value and that he follows the State valuation tables, which take into account square footage and construction. These tables are used by most building officials in order to assure accurate values are applied and fees determined. Mr. Haslip also stated that if an actual project bid is provided, he would use that information to establish the fee.

Following a review of the radio read meter competitive bid process, City Adm/EDA Dir Thongvanh informed the council about additional information that was received regarding available vendors and costs. An in-depth study of replacement parts and units was conducted, and the vendors were again contacted. Two vendors returned with adjusted quotes. Motion by Ringnell to approve Resolution 2008-20 Purchase of Radio Reading Devices, Software, and Reading Equipment for the Water Meter Reading System Replacement Program from Dakota Supply Group in the amount of \$84,407.50 including tax, second by Poirot. Olson, yea; Poirot, yea; Roesler, yea; Ringnell, yea; Behne, yea. Resolution 2008-20 approved. Timelines for installation are fall 2008 and spring 2009.

Following discussion regarding additional Revolving Loan Fund criteria designed to minimize City risk with future applicants, motion by Ringnell to approve Resolution 2008-21 for Revolving Loan Funds to Steven and Debra Nordyke in the amount of \$10,000.00, second by Olson. Ringnell, yea; Poirot, yea; Olson, yea; Behne, yea; Roesler, yea; Resolution 2008-21 approved.

Brief discussion was held regarding mill/overlay options, meter read information, and Cargill Street.

Admin report:

- Assessment hearings will be the next step in the West Fifth Street project.
- Because of prior commitments, SMC is no longer able to do previously agreed upon concrete work for the City.
- The truck route portion of South Manyaska Street/Warehouse Avenue is the next street project.
- Flooding and drainage issues in low-lying areas continue to be investigated.

Motion to adjourn by Poirot, second by Behne. Meeting declared adjourned at 6:00 p.m. at which time Council entered into a budget workshop session with all members present. The next council meeting will be held at 7:00 p.m. on Monday, September 8, 2008.

Deputy Clerk Irene Schlaphoff